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UTAH PUBLIC LIBRARY SERVICE: 1985

AN ANNUAL REPORT

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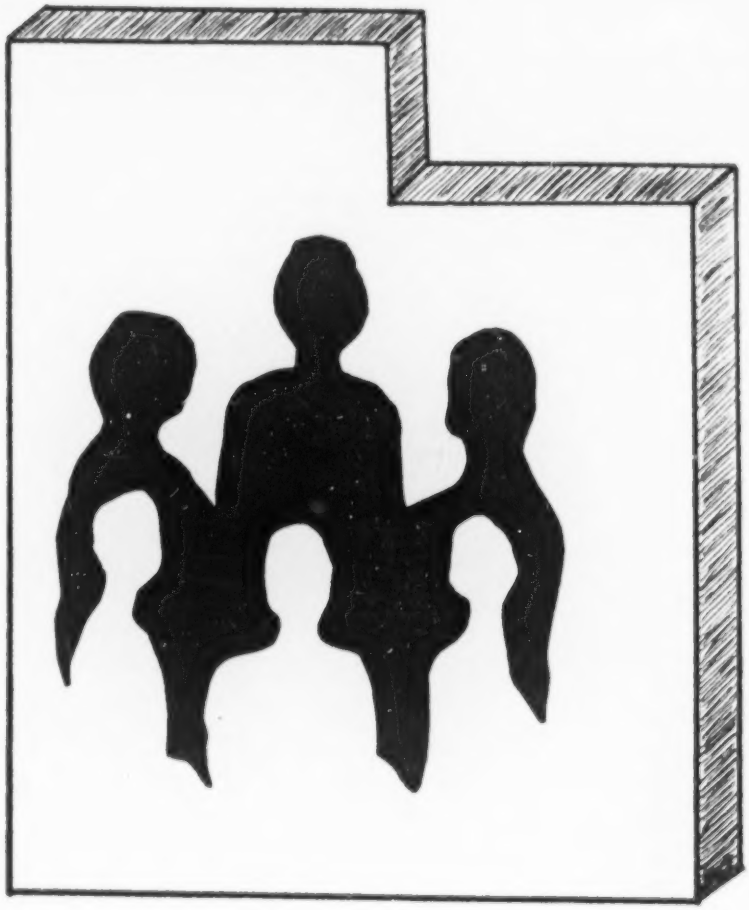
PREFACE

This year's annual report of Utah public library services continues the changes introduced in the 1984 annual report. Additional modifications have been made in the scope and the format of the publication to make the publication more useful to the library community and elected officials. Charts and, in some cases, comparative data from 1984 have also been added.

In using and interpreting the information in this report, it is important to note the following limitations. First, Utah's cities and counties have differing fiscal years. Thus the data published here for cities reflects the July 1, 1984 to June 30, 1985 fiscal year. County data covers the calendar year, January 1 to December 31, 1985. Data reported for the Utah State Library covers the July 1, 1984 to June 30, 1985 fiscal year. Second, in most cases data is reported exactly as supplied by the responding library. Only obvious errors were corrected. Third, for FY 1985 the State Library served as a pilot site in a project conducted by the ALA Office for Research to test the feasibility of standardizing the national collection of data about public library services. As a result, definitions of some data elements in this report vary slightly from those in the 1984 report. Definitions used for the 1985 information are available from the Utah State Library

This publication contains only a portion of the data collected by the State Library for the 1985 fiscal year. Many of the charts and tables in this report show summary data only. Using the full set of data elements reported to the State Library for 1985, comparative data and a variety of performance measures can be calculated to assist local librarians and elected officials in planning for improved library services. Those wishing additional information may contact Sandi Long at the State Library for assistance.



PUBLIC LIBRARY

SERVICES

INTRODUCTION

STATEWIDE LIBRARY PERFORMANCE INDICATORS

This annual report of public library services is part of THE UPGRADE PROCESS. This process is a tool for Utah's public librarians and library trustees to use as they work to improve the quality and effectiveness of public library service. The process has three major components:

- Public library standards;
- A flexible planning process for public library trustees and staff; and
- An evaluation component that includes the use of performance measures.

THE UPGRADE PROCESS is based on two major premises:

- That formal planning for improved library services is the responsibility of local librarians, board members, and elected officials; and
- That local planning can be more effective when it is supported by an appropriate statewide context.

This annual report contributes to creating that statewide context by reporting data useful for local library planning. This information is presented in two sections: core performance measures and general tables.

Core Performance Measures

Because of their potential application to library planning and because of their usefulness as general indicators of library service on a statewide basis, five measures have been designated as core performance measures:

- Circulation Per Capita
- Holdings Per Capita
- Turnover Rate
- Expenditures Per Capita
- Index of Local Financial Effort

Pages 4 to 9 provide summary data for these performance measures on a statewide basis. Breakouts are also provided by size of library. For each measure, the text gives a general description and identifies some of the factors affecting the measure.

General Tables

The general tables, pages 10 to 19, report basic library information on a library by library basis. Four tables are given: Basic Library Information, Library Resources, Library Services, and Library Finances. With each table, additional measures are reported in charts or graphs, and some of the general tables provide trend data for selected library activities.

Interpreting Measures

Although community and individual library circumstances vary, the core measures and general tables can assist Utah's public librarians and trustees as they evaluate library activities and plan improvements in library services. The State Library can provide more detailed information to libraries on request. Interested libraries can obtain their scores on the core performance measures as well as requesting the calculation of additional measures based on their current and past annual reports.

As libraries use these measures, a number of points should be kept in mind.

- Analyze the library's scores in terms of library mission, goals and objectives. Libraries, even in communities of similar size, have varying funding patterns and community expectations for service.

- Remember that performance measure scores are not absolutes. Performance measures are not necessarily precise. Most measures are calculated in percentages and express ratios. Do not be too concerned about "decimal points."

- Use performance measures in context. There are no "right" or "wrong" scores for performance measures. One performance measure alone cannot tell a complete story. Performance measure scores should be interpreted in context with each other and with the library's overall service program and budget.

- Exercise patience in working toward improving performance measure scores. Changing a library's score on a performance measure is usually not done overnight. Such a change usually requires work over an extended period of time. Suggestions for improving a library's score on selected performance measures can be found in THE UPGRADE PROCESS manual available from the State Library.

CORE PERFORMANCE MEASURES

CIRCULATION PER CAPITA

Circulation Per Capita relates the number of items a library circulates to the population of the community it serves. It can be thought of as representing the average number of items checked out in a year by a member of the community. Circulation Per Capita is calculated by dividing the library's total annual circulation by the community population.

Factors that Influence the Measure:

- o Increase or decrease in the size of the community
- o Increase or decrease in the annual circulation
- o Library circulation or acquisitions policies, loan period, fines
- o Special programs -- prizes, reading programs, etc.
- o Community awareness of the library
- o Library hours of service
- o Number of library users
- o Age, condition and breadth of the library's collection
- o Physical arrangement and convenience of the library

Interpretation and Use

Circulation Per Capita is one measure of the community's use of the library. A high score on this measure indicates heavy use of the library's circulating materials. A low score may indicate several things: For example, 1) the library's collection may not meet community needs or interests; 2) community residents may be unaware of the library's resources; or 3) the library may have an extensive collection of non-circulating materials. Utah's libraries have a higher average Circulation Per Capita than libraries nationwide. Statistics for 1985 from the Index of American Public Library Circulation indicate a national average of 5.4 circulations per capita.*

Circulation Per Capita

POPULATION CATEGORY	NUMBER OF LIBRARIES	CIRCULATION PER CAPITA AVERAGE	MEDIAN	HIGH	LOW
0 - 2,499	11	8.0	7.7	30.1	0.8
2,500 - 9,999	17	6.2	6.3	13.4	1.0
10,000 - 24,999	11	7.9	6.4	12.0	5.1
25,000 - 99,999	6	7.9	8.1	11.0	3.3
100,000 - Up	4	6.3	6.1	7.8	5.0
Statewide Totals	49	6.8	6.4	30.1	0.8

* As quoted in American Libraries, July/August, 1986, page 554.

TURNOVER RATE

Turnover Rate measures the activity of a library's collection, indicating the number of times each unit of library material would have circulated during the year if circulation had been spread evenly throughout the collection. It is calculated by dividing the library's total annual circulation by total library holdings.

Factors That Influence the Measure

- Increase or decrease in the annual circulation
- Circulation policies -- loan period, fines
- Library acquisitions and collection development policies
- Special programs -- prizes, reading programs, etc.
- Community awareness of the library
- Library hours of service
- Number of library users
- Age, condition and breadth of the library's collection
- Physical arrangement and convenience of the library

Interpretation and Use

This measure relates strongly to the goals each library has set for meeting the service needs of its community. A library which emphasizes the circulation of popular reading materials will have a higher Turnover Rate than a library which emphasizes subject breadth in its collection and has an extensive reference collection.

Turnover Rate

POPULATION CATEGORY	NUMBER OF LIBRARIES	TURNOVER RATE AVERAGE	MEDIAN	HIGH	LOW
0 - 2,499	8	1.5	1.7	2.6	0.4
2,500 - 9,999	17	2.0	1.8	5.6	0.5
10,000 - 24,999	11	2.7	2.8	3.9	1.6
25,000 - 99,999	6	3.9	4.2	5.2	1.7
100,000 - Up	4	3.1	3.4	3.7	2.5
Statewide Totals	46	3.0	2.4	5.6	0.4

HOLDINGS PER CAPITA

Holdings Per Capita relates the number of items a library owns to the population of the community it serves. It assesses collection size, not collection quality. To calculate Holdings Per Capita, divide the library's total holdings by the jurisdiction population.

Factors That Influence the Measure

- Size of the collection
- Increase or decrease in the size of the community.
- Size of the library materials budget
- Library collection and weeding policies
- How the library defines its holdings

Interpretation and Use

Holdings Per Capita is one measure of the match between the size of your library's collection and the community it serves. This measure must be interpreted in connection with other measures, since collection size alone is not necessarily an indicator of quality. For example, Turnover Rate and Circulation Per Capita can be helpful in interpreting this measure.

Holdings Per Capita

POPULATION CATEGORY	NUMBER OF LIBRARIES	HOLDINGS PER CAPITA			
		AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	8	4.5	4.2	7.4	2.3
2,500 – 9,999	18	3.3	3.2	6.5	1.7
10,000 – 24,999	11	3.0	2.7	7.6	1.4
25,000 – 99,999	6	2.0	2.0	4.1	0.9
100,000 – Up	4	2.0	1.8	3.1	1.5
Statewide Totals	47	2.2	2.7	7.6	0.9

EXPENDITURES PER CAPITA

Expenditures Per Capita relates library expenditures to the population of the community served. It is obtained by dividing the library's total expenditures by the community population. Figures shown here are based on each library's operating budget (personnel, collections and operations). Capital outlay figures, which vary dramatically from year to year, are not included.

Factors That Influence the Measure

- Overall local economic conditions
- Changes in the tax base of local government
- Demands on local government for public services in general and library service specifically
- Community perception of the importance and value of library services
- Political climate
- The extent to which certain services (custodial, utility, administrative functions, etc.) are charged to the library's budget

Interpretation and Use

Expenditures Per Capita reflects the community's financial support in relation to its size. In general, communities with a lower tax base must make a proportionally greater effort to support adequate library services. Although Expenditures Per Capita must be interpreted in conjunction with other measures to document the library's performance, it can provide important information for use by elected officials and the general public as they review the library's budget. Nationally, public libraries spent $11.14 per capita in 1985, a figure lower than Utah.* However, as Utah's much lower median Expenditures Per Capita ($7.35) indicates, 41 of Utah's 50 public libraries (over 80%) spent less than the national average.

Expenditures Per Capita

POPULATION CATEGORY	NUMBER OF LIBRARIES	EXPENDITURES PER CAPITA AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	11	$7.94	$6.75	$17.28	$2.58
2,500 – 9,999	18	$6.74	$5.15	$39.65	$1.91
10,000 – 24,999	11	$8.72	$9.07	$21.55	$3.30
25,000 – 99,999	6	$10.40	$9.87	$14.39	$8.31
100,000 – Up	4	$13.82	$12.14	$20.83	$8.00
Statewide Totals	50	$12.17	$7.35	$39.65	$1.91

* Statistics are quoted from American Libraries, July/August, 1986, page 554.

INDEX OF LOCAL FINANCIAL EFFORT

This measures the extent of local government financial support to the library. The financial capacity of Utah's local governments varies. Some cities or counties are wealthier than others.

To measure local financial effort, a common "index point" must be defined. The property tax levy for library services authorized by the Utah Code can be used for this purpose. Title 37 of the Code specifies that cities and counties may levy a tax not to exceed .00075 of assessed valuation as a separate property tax to support library services. Even though not all local governments finance their libraries from property taxes, and even though local governments may use other revenue sources to fund libraries in excess of the property tax limitation, this figure can be used as an index of local effort.

The index is derived by multiplying the city or county's assessed valuation by .00075. This yields the maximum revenue which the city or county could appropriate to the library from library property tax revenues. This figure is then divided into the library's total operating expenditures. The result is multiplied by 100, yielding a percentage that reflects the effort made by local government to support library services.

Factors That Influence the Measure

- Overall local economic conditions
- Changing tax base
- Demands on local government for all public services in general and library service specifically
- Community perception of the importance and value of library service
- Political climate

Interpretation and Use

Knowing the extent to which a city or county government is providing all the financial support possible for its library is valuable information for public librarians and their boards. In submitting and defending their budgets, libraries must know that the amounts requested are realistic given the funding base of their community.

Percent of Local Financial Effort

POPULATION CATEGORY	LIBRARIES GROUPED IN QUINTILES BY PERCENT OF EFFORT				
	0%–20%	21%–40%	41%–60%	61%–80%	OVER 80%
0 – 2,499		Gunnison Monroe Richmond Salina	Panguitch Lewiston	Garland Kanab	Mt. Pleasant Manti Parowan
2,500 – 9,999		Grand Co. Helper Beaver Co. Santaquin Hyrum Park City Wasatch Co. Morgan Co. Richfield Tremonton Payson Smithfield Roosevelt	Fillmore Delta Lehi Nephi		Ephraim
10,000 – 24,999	San Juan Co.	Emery Co. Pleasant Grove Kaysville	Cedar City	Price Tooele Brigham Cty	Spanish Fork American Fk Springville
25,000 – 99,999	Uintah Co.		Washington Co.	Murray Provo	Logan Orem
100,000 – Up			Davis Co. Salt Lake Co.	Weber Co. Salt Lake City	
No. of Libraries Per Quintile	2	20	10	9	9

GENERAL TABLES

BASIC LIBRARY INFORMATION

Library Name	Population*	Hours Open	FTE Staff	FTE Volunteers	Registered Borrowers	Non-Resident Borrowers	No. of Branches
American Fork	15,056	71	6.00	1.00	4,736	605	
Beaver County	5,103	30	1.75	1.00	1,262	26	2
Brigham City	16,331	60	5.50	0	6,490	723	
Cedar City	19,762	64	4.40	0	8,958	191	
Davis County	126,280	54	31.55	0.05	59,114	7,323	2
Delta	3,025	34	2.00	1.00	971	227	
Emery County	13,424	30	6.70	0	3,591	97	7
Ephraim	3,030	37.5	1.19	0	738	66	
Fillmore	2,782	24	.60	1.00	805	234	
Garland	1,616	25	.50	0	0	0	
Grand County	8,018	42	1.95	0	1,000	10	
Gunnison	1,325	12	.30	3.40	600	186	
Helper	2,846	20	1.00	0	593	43	
Hyrum	4,866		1.18	0.05	561	89	
Kanab	2,459	64	.98	0	1,532	0	
Kaysville	11,763	32	2.30	0.07	12,083	194	
Lehi	8,111	46	2.50	1.00	3,592	543	
Lewiston	1,635	30	.88	0.05	1,155	258	
Logan	28,766	60	9.80	0.76	21,817	9,024	
Manti	2,368	48		0	900	100	
Monroe	1,874	9	.23	0	1,314	284	
Morgan County	5,214	38	1.25	0	3,500	7	
Mount Pleasant	2,387	28	.70	0.12	1,725	393	
Murray	26,929	71	13.13	0	13,273	5,259	1
Nephi	3,769	29	1.53	0.50	2,347	328	
Orem	60,884	60	24.50	1.00	28,335	617	
Panguitch	1,464	17	.44	0	0	0	
Park City	3,924	64	5.30	0	3,122	114	
Parowan	1,995	36	1.80	0	0	0	
Payson	9,589	35	2.68	1.00	7,807	61	
Pleasant Grove	12,963	41	2.00	0	7,370	0	
Price	10,178	44	6.00	3.00	3,742	237	
Provo	74,138	63	21.50	2.00	36,454	0	
Richfield	5,764		.75	0	0	0	
Richmond	1,918	20	.50	0	293	0	
Roosevelt	5,005	32	1.58	2.00	2,823	0	
Salina	2,116	20	.50	0	1,853	0	
Salt Lake City	164,844	73	110.47	4.00	107,401	0	5
Salt Lake County	505,594	65	158.50	3.69	297,483	0	12
San Juan County	12,158	36	3.00	0	0	0	2
Santaquin	2,657	20	.50	0.05	113	14	
Smithfield	5,958	24.5	1.22	0	1,966	11	
Spanish Fork	11,058	44	4.00	0	3,125	0	
Springville	13,664		7.00	0.05	9,232	386	
Tooele	15,687	45	4.80	0.30	0	0	
Tremonton	4,128	30	1.10	0	637	62	
Uintah County	27,994	52	7.80	0	4,624	8	
Wasatch County	9,745	55.25	3.45	0	4,600	0	
Washington County	33,053	66	10.35	0	18,696	647	1
Weber County	158,623	65	55.50	14.75	67,257	291	2
TOTALS	1,473,840	1,966.25	533.15	41.84	759,590	28,658	34

*Population figures are taken from the July 1984 U.S. Bureau of the Census population estimates. The total population shown above does not match Utah's total population (1,651,591) because some individuals reside outside the jurisdiction of established public libraries.

FURTHER ANALYSIS OF BASIC LIBRARY INFORMATION

Hours Open Per Week

POPULATION CATEGORY	NUMBER OF LIBRARIES	HOURS OPEN PER WEEK AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	9	20.8	24.0	55.0	9.0
2,500 – 9,999	17	31.3	33.0	62.0	14.0
10,000 – 24,999	11	39.8	40.0	72.0	30.0
25,000 – 99,999	6	59.1	57.5	69.0	50.0
100,000 – Up	4	57.6	57.0	64.0	52.0
Statewide Totals	47	42.5	39.0	72.0	9.0

Staff Per 1000 Population

POPULATION CATEGORY	NUMBER OF* LIBRARIES	STAFF/1000 POPULATION
0 – 2,499	10	0.36
2,500 – 9,999	18	0.34
10,000 – 24,999	11	0.34
25,000 – 99,999	6	0.35
100,000 – Up	4	0.37
Statewide Totals	49	0.36

Staff Per Library

POPULATION CATEGORY	NUMBER OF LIBRARIES	STAFF PER LIBRARY AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	10	0.68	0.50	1.80	0.23
2,500 – 9,999	18	1.75	1.39	5.30	0.50
10,000 – 24,999	11	4.70	4.80	7.00	2.00
25,000 – 99,999	6	14.51	11.74	24.50	7.80
100,000 – Up	4	89.01	82.99	158.50	31.55
Statewide Totals	49	10.88	2.00	158.50	0.23

LIBRARY RESOURCES

Library Name	Population	Periodical Titles	1984 Holdings	1985 Holdings	% Change 1984-1985
American Fork	15,056	112	55,457	37,607	-32.2%
Beaver County	5,103	9	15,950	27,560	72.8%
Brigham City	16,331	126	44,116	49,042	11.2%
Cedar City	19,762	68	43,846	44,006	0.4%
Davis County	126,280	150	193,669	184,221	-4.9%
Delta	3,025	45	5,899	7,249	22.9%
Emery County	13,424	252	89,081	102,369	14.9%
Ephraim	3,030	55	14,720	14,977	1.7%
Fillmore	2,782	54	10,622	12,422	16.9%
Garland	1,616	38	5,760		
Grand County	8,018	50	23,712	24,566	3.6%
Gunnison	1,325	1	7,917	9,058	14.4%
Helper	2,846	9	10,807	10,844	0.3%
Hyrum	4,866	4	8,621	9,827	14.0%
Kanab	2,459	33		7,523	
Kaysville	11,763	49	26,796	26,644	-0.6%
Lehi	8,111	37	18,021	18,754	4.1%
Lewiston	1,635	25	10,432	6,800	-34.8%
Logan	28,766	133	58,300	64,108	10.0%
Manti	2,368	38		17,500	
Monroe	1,874	53	10,602	10,477	-1.2%
Morgan County	5,214	40	33,757	33,700	-0.2%
Mount Pleasant	2,387	17		7,159	
Murray	26,929	108	112,934	110,012	-2.6%
Nephi	3,769	48	15,393	16,442	6.8%
Orem	60,884	196	104,456	118,674	13.6%
Panguitch	1,464	5	4,712	3,402	-27.8%
Park City	3,924	136	12,623	15,680	24.2%
Parowan	1,995	65			
Payson	9,589	23	29,981	16,140	-46.2%
Pleasant Grove	12,963	17	18,808	18,231	-3.1%
Price	10,178	67	27,374	27,833	1.7%
Provo	74,138	234	113,260	125,070	10.4%
Richfield	5,764	27	19,052	18,636	-2.2%
Richmond	1,918		12,708		
Roosevelt	5,005	51	11,822	10,749	-9.1%
Salina	2,116	22	8,580	8,619	0.5%
Salt Lake City	164,844	736	529,784*	510,181*	-3.7%
Salt Lake County	505,594	425	1,156,330	1,004,863	-13.1%
San Juan County	12,158	41	25,161	25,597	1.7%
Santaquin	2,657	3		5,450	
Smithfield	5,958	26	18,557	16,604	-10.5%
Spanish Fork	11,058	53	26,316	29,794	13.2%
Springville	13,664	116	54,694	36,510	-33.2%
Tooele	15,687	54	56,862	53,872	-5.3%
Tremonton	4,128	28	21,541	22,573	4.8%
Uintah County	27,994	93	20,690	26,574	28.4%
Wasatch County	9,745	30	25,122	23,811	-5.2%
Washington County	33,053	179	52,194	70,169	34.4%
Weber County	158,623	418	215,957	245,284	13.6%
TOTALS	1,473,840	4,599	3,382,996	3,287,183	-2.8%

* Salt Lake City's holdings reflect the calendar year, rather than the July 1 to June 30 fiscal year.

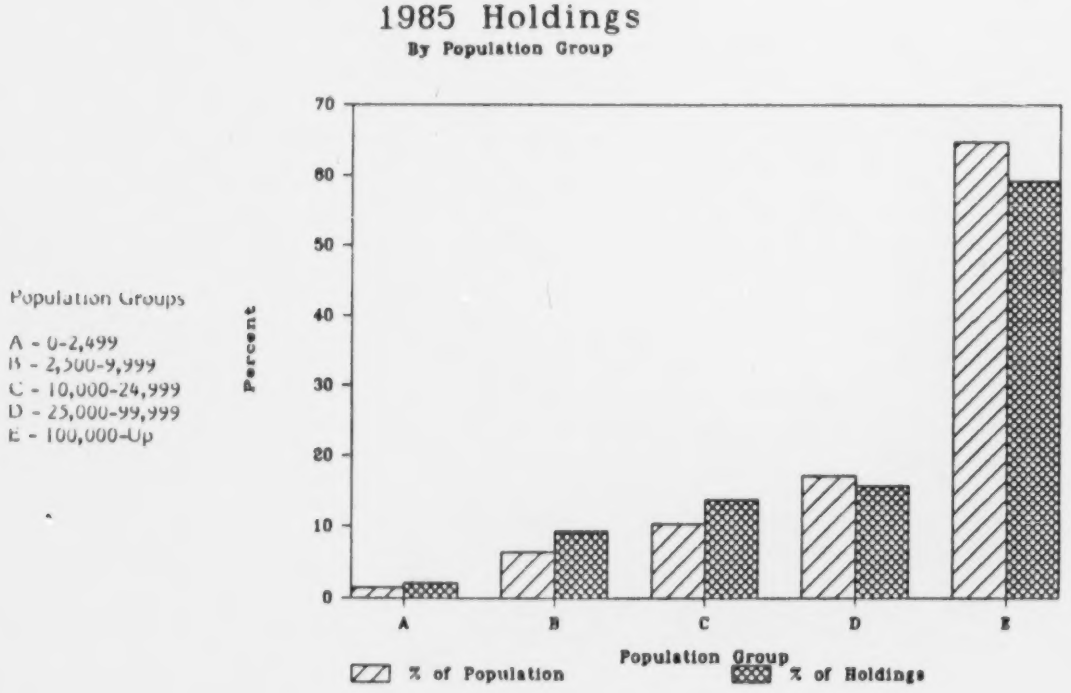
FURTHER ANALYSIS OF LIBRARY RESOURCES

Comparison of Items Held in 1984 and in 1985

POPULATION CATEGORY	NUMBER OF LIBRARIES	1984 HOLDINGS	1985 HOLDINGS	PERCENT CHANGE
0 – 2,499	5	60,711	70,538	13.9%
2,500 – 9,999	17	296,200	305,984	3.2%
10,000 – 24,999	11	468,511	451,505	-3.8%
25,000 – 99,999	6	461,834	514,607	10.3%
100,000 – Up	4	2,095,740	1,944,549	-7.8%
Statewide Totals	43	3,382,996	3,287,183	-2.9%

1985 Holdings By Population Group

This chart shows what percent of the state's total public library holdings is owned by each population group. For example, Group B (libraries serving communities with populations from 2,500–9,999) serves 6.3% of the state's population and owns 9.3% of the state's total public library holdings.



LIBRARY SERVICES

Library Name	Population	Loan Period (Days)	Interlibrary Loans: Items Loaned	Interlibrary Loans: Items Borrowed	1984 Circulation	1985 Circulation	Circulation Percent Change
American Fork	15,056	14	0	250	123,000	140,000	13.8%
Beaver County	5,103	14	0	214	33,396	32,533	-2.6%
Brigham City	16,331	21	1	156	111,775	102,898	-7.9%
Cedar City	19,762	14	1	177	96,021	105,638	10.0%
Davis County	126,280	28	176	609	658,686	636,665	-3.3%
Delta	3,025	14	0	358	2,743	40,518	1377.1%
Emery County	13,424	14	0	951	164,407	161,615	-1.7%
Ephraim	3,030	14	0	98	24,496	24,775	1.1%
Fillmore	2,782	14	0	301	14,515	17,452	20.2%
Garland	1,616	14	0	0	1,251	1,300	3.9%
Grand County	8,018	14	10	620	42,719	41,205	-3.5%
Gunnison	1,325	14	0	97	10,925	10,683	-2.2%
Helper	2,846	14	0	0	14,337	14,615	1.9%
Hyrum	4,866	14	0	1	54,851		
Kanab	2,459	14	0	174	22,325	18,841	-15.6%
Kaysville	11,763	21	0	335	70,820	74,369	5.0%
Lehi	8,111	14	0	95	55,217	58,199	5.4%
Lewiston	1,635	14	1	34	15,046	17,482	16.2%
Logan	28,766	28	654	865	261,989	265,164	1.2%
Manti	2,368	14	0	50		20,000	
Monroe	1,874	21	0	50	6,032	4,391	-27.2%
Morgan County	5,214	14	0	58	43,515	49,135	12.9%
Mount Pleasant	2,387	14	0	81		5,494	
Murray	26,929	28	0	84	161,986	183,204	13.1%
Nephi	3,769	14	0	33	25,304	29,893	18.1%
Orem	60,884	21	1	84	472,442	559,242	18.4%
Panguitch	1,464	14	0	50	9,060	7,306	-19.4%
Park City	3,924	14	98	468	30,920	32,965	6.6%
Parowan	1,995	14	0	0		60,025	
Payson	9,589	14	0	94	54,665	57,491	5.2%
Pleasant Grove	12,963	14	0	0	71,649	65,569	-8.5%
Price	10,178	14	0	62	56,716	64,700	14.1%
Provo	74,138	21	17	220	533,543	519,358	-2.7%
Richfield	5,764	14	0	59	35,428	35,302	-0.4%
Richmond	1,918	14	0	6	6,950	3,355	-51.7%
Roosevelt	5,005	14	2	172	27,228	30,269	11.2%
Salina	2,116	14	0	140	19,799	20,807	5.1%
Salt Lake City	164,844	28	1,349	1,504	1,045,217	1,289,890	23.4%
Salt Lake County	505,594	28	3,220	1,442	3,094,010	3,193,246	3.2%
San Juan County	12,158	14	0	199	69,466	69,573	0.2%
Santaquin	2,657	14	1	61		2,561	
Smithfield	5,958	14	5	6	34,414	32,581	-5.3%
Spanish Fork	11,058	14	10	21	92,400	89,653	-3.0%
Springville	13,664	21	8	28	140,599	141,298	0.5%
Tooele	15,687	21	0	102	192,371	181,928	-5.4%
Tremonton	4,128	14	0	6	26,741	32,277	20.7%
Uintah County	27,994	14	0	371	115,955	91,509	-21.1%
Wasatch County	9,745	14	0	48	48,276	48,927	1.3%
Washington County	33,053	14	6	854	321,148	363,787	13.3%
Weber County	158,623	21	65	461	855,100	919,052	7.5%
TOTALS	1,473,840	--	5,625	12,149	9,369,453	9,968,740	6.4%

FURTHER ANALYSIS OF LIBRARY SERVICES

CIRCULATION LOAD PER 1.0 FTE STAFF MEMBER

This measure indicates the relative yearly circulation workload of the staffs of the state's public libraries. It shows the number of items each library staff member would circulate in a year to the public if each staff member worked 40 hours per week.

It is influenced by such factors as the library's schedule (whether or not the library was closed for repair or remodeling during the year) and how many of the library's staff are directly involved in circulation activities. In general, larger libraries have more staff involved in non-circulation activities such as technical services (ordering and preparing library materials for use), programming, reference work, administration, public relations, etc.

Circulation Load Per 1.0 FTE Staff Member

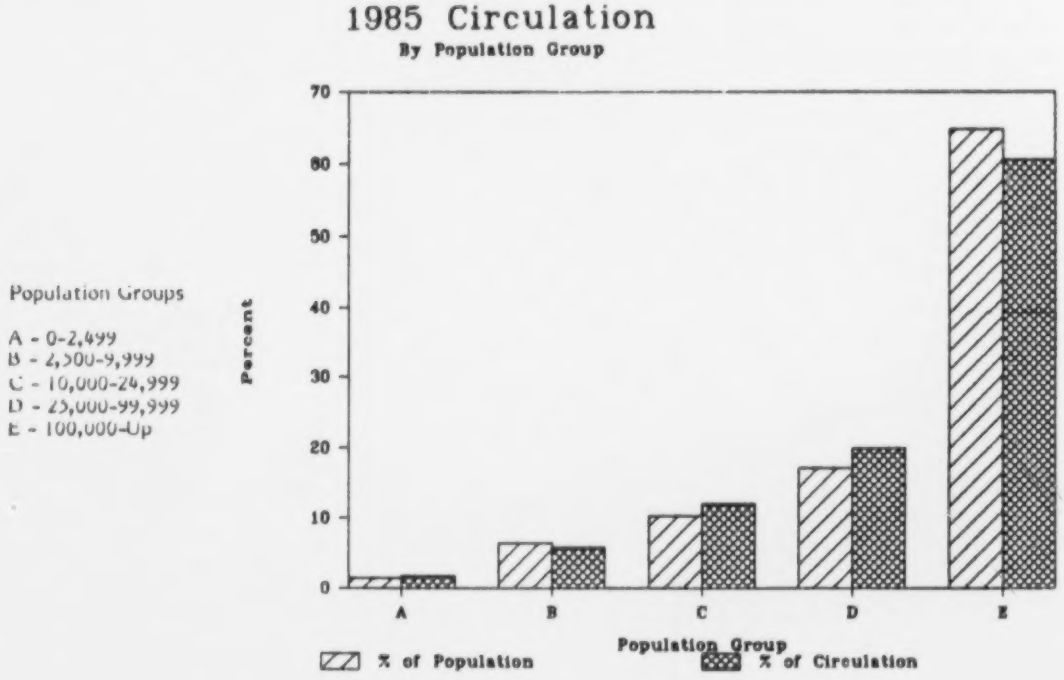
POPULATION CATEGORY	NUMBER OF LIBRARIES	CIRCULATION LOAD PER 1.0 FTE			
		AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	10	21,932	19,208	41,614	2,600
2,500 – 9,999	17	19,140	20,819	47,069	5,122
10,000 – 24,999	11	23,157	23,333	37,902	10,783
25,000 – 99,999	6	22,764	23,491	35,149	11,732
100,000 – Up	4	16,962	18,353	20,180	11,676
Statewide Totals	48	18,702	20,539	47,069	2,600

Comparison of Circulation in 1984 and in 1985

POPULATION CATEGORY	NUMBER OF LIBRARIES	1984 CIRCULATION	1985 CIRCULATION	PERCENT CHANGE
0 – 2,499	8	91,388	84,165	-7.9%
2,500 – 9,999	16	513,914	578,137	12.5%
10,000 – 24,999	11	1,189,224	1,197,241	0.7%
25,000 – 99,999	6	1,867,063	1,982,264	6.2%
100,000 – Up	4	5,653,013	6,038,853	6.8%
Statewide Totals	45	9,314,602	9,880,660	6.1%

1985 Circulation By Population Group

This chart shows what percent of the total circulation of materials for the state was handled by each population group. For example, Group D (libraries serving communities with population from 25,000–99,999) served 17.1% of the state's population and handled 19.9% of the circulation in 1985.



LIBRARY FINANCES

Library Name	Total Revenue	EXPENDITURES					
		Personnel	Collections	Operations	Subtotal	Capital Outlay	Total
American Fork	$159,150	$109,494	$17,500	$15,000	$141,994	$0	$141,994
Beaver County	28,643	19,236	2,685	6,639	28,560	0	28,560
Brigham City	171,710	103,483	19,124	25,646	148,253	0	148,253
Cedar City	94,027	52,592	19,444	15,225	87,261	1,300	88,561
Davis County	1,102,874	656,307	131,851	222,169	1,010,327	12,218	1,022,545
Delta	32,744	15,946	8,149	8,649	32,744	0	32,744
Emery County	275,124	128,653	81,741	78,909	289,303	0	289,303
Ephraim	32,183	15,678	3,747	3,996	23,421	115	23,536
Fillmore	25,707	9,129	3,794	1,284	14,207	4,896	19,103
Garland	13,000	5,600	1,200	3,000	9,800	0	9,800
Grand County	58,374	34,122	9,809	14,343	58,274	0	58,274
Gunnison	5,592	2,801	1,762	0	4,563	0	4,563
Helper	6,504	4,664	0	1,840	6,504	0	6,504
Hyrum	16,175	11,642	155	76	11,873	0	11,873
Kanab	30,000	13,237	4,890	6,646	24,773	4,535	29,308
Kaysville	51,484	32,463	11,791	7,229	51,483	0	51,483
Lehi	44,800	30,500	10,000	1,600	42,100	1,800	43,900
Lewiston	13,567	7,810	3,542	2,918	14,270	0	14,270
Logan	340,366	186,114	65,037	45,716	296,867	0	296,867
Manti	27,030	14,655	12,225	0	26,880	0	26,880
Monroe	4,830	2,306	0	2,523	4,829	0	4,829
Morgan County	33,000	18,000	7,500	7,720	33,220	0	33,220
Mount Pleasant	17,090	8,807	3,362	6,856	19,025	0	19,025
Murray	418,502	220,039	54,496	112,990	387,525	0	387,525
Nephi	22,630	12,640	8,344	1,645	22,629	975	23,604
Orem	742,764	567,638	106,045	69,081	742,764	0	742,764
Panguitch	9,886	7,097	0	2,789	9,886	0	9,886
Park City	169,274	108,324	20,000	27,265	155,589	10,000	165,589
Parowan	34,481	17,247	8,021	9,213	34,481	0	34,481
Payson	34,006	23,506	7,700	2,800	34,006	0	34,006
Pleasant Grove	42,701	33,458	6,093	3,237	42,788	0	42,788
Price	94,800	61,600	25,500	5,600	92,700	2,000	94,700
Provo	648,573	434,705	62,217	149,751	646,673	1,900	648,573
Richfield	38,897	19,982	900	7,350	28,232	10,200	38,432
Richmond		4,386	399	1,357	6,142	2,100	8,242
Roosevelt	25,900	16,200	2,500	6,700	25,400	0	25,400
Salina	10,730	5,380	1,528	6,473	13,381	0	13,381
Salt Lake City	3,775,081	2,155,042	582,115	696,713	3,433,870	808,680	4,242,550
Salt Lake County	8,198,386	4,090,465	938,441	2,118,354	7,147,260	749,240	7,896,500
San Juan County	98,249	28,484	12,026	49,743	90,253	0	90,253
Santaquin	5,070	2,989	1,376	705	5,070	0	5,070
Smithfield	21,959	11,368	4,619	5,972	21,959	364	22,323
Spanish Fork	112,322	76,257	17,837	6,208	100,302	12,020	112,322
Springville	177,840	143,329	28,023	6,489	177,841	0	177,841
Tooele	103,814	59,374	9,162	34,808	103,344	0	103,344
Tremonton	21,150	11,310	3,720	4,515	19,545	517	20,062
Uintah County	349,000	155,094	38,800	38,734	232,628	116,372	349,000
Wasatch County	140,394	49,910	5,125	12,258	67,293	0	67,293
Washington County	911,093	158,289	49,500	103,304	311,093	600,000	911,093
Weber County	1,947,113	877,763	171,415	558,557	1,607,735	309,378	1,917,113
TOTALS:	$20,736,589	$10,835,115	$2,585,210	$4,520,595	$17,940,920	$2,648,610	$20,589,530

Comparison of 1984 and 1985 Library Finances

Library Name	1984 Operating Expenditures	1985 Operating Expenditures	Percent Change
American Fork	160,250	141,994	-11.4%
Beaver County	17,286	28,560	65.2%
Brigham City	147,728	148,253	0.4%
Cedar City	79,770	87,261	9.4%
Davis County	977,181	1,010,327	3.4%
Delta	13,291	32,744	146.4%
Emery County	291,193	289,303	-0.6%
Ephraim	21,511	23,421	8.9%
Fillmore	13,624	14,207	4.3%
Garland	9,286	9,800	5.5%
Grand County	58,534	58,274	-0.4%
Gunnison	4,912	4,563	-7.1%
Helper	6,206	6,504	4.8%
Hyrum	14,913	11,873	-20.4%
Kanab	22,231	24,773	11.4%
Kaysville	51,484	51,483	0.0%
Lehi	37,900	42,100	11.1%
Lewiston	11,559	14,270	23.5%
Logan	254,267	296,867	16.8%
Manti		26,880	
Monroe	4,770	4,829	1.2%
Morgan County	32,552	33,220	2.1%
Mount Pleasant		19,025	
Murray	340,368	387,525	13.9%
Nephi	21,352	22,629	6.0%
Orem	750,336	742,764	-1.0%
Panguitch	6,687	9,886	47.8%
Park City	140,100	155,589	11.1%
Parowan		34,481	
Payson	34,006	34,006	0.0%
Pleasant Grove	38,352	42,788	11.6%
Price	99,800	92,700	-7.1%
Provo	646,673	646,673	0.0%
Richfield	19,587	28,232	44.1%
Richmond	6,304	6,142	-2.6%
Roosevelt	17,709	25,400	43.4%
Salina	6,831	13,381	95.9%
Salt Lake City	3,067,259	3,433,870	12.0%
Salt Lake County	6,296,513	7,147,260	13.5%
San Juan County	60,765	90,253	48.5%
Santaquin		5,070	
Smithfield	19,940	21,959	10.1%
Spanish Fork	100,170	100,302	0.1%
Springville	159,262	177,841	11.7%
Tooele	83,466	103,344	23.8%
Tremonton	16,888	19,545	15.7%
Uintah County	210,293	232,628	10.6%
Wasatch County	82,916	67,293	-18.8%
Washington County	312,981	311,093	-0.6%
Weber County	1,391,673	1,607,735	15.5%
TOTALS:	16,160,679	17,940,920	11.0%

FURTHER ANALYSIS OF LIBRARY FINANCES

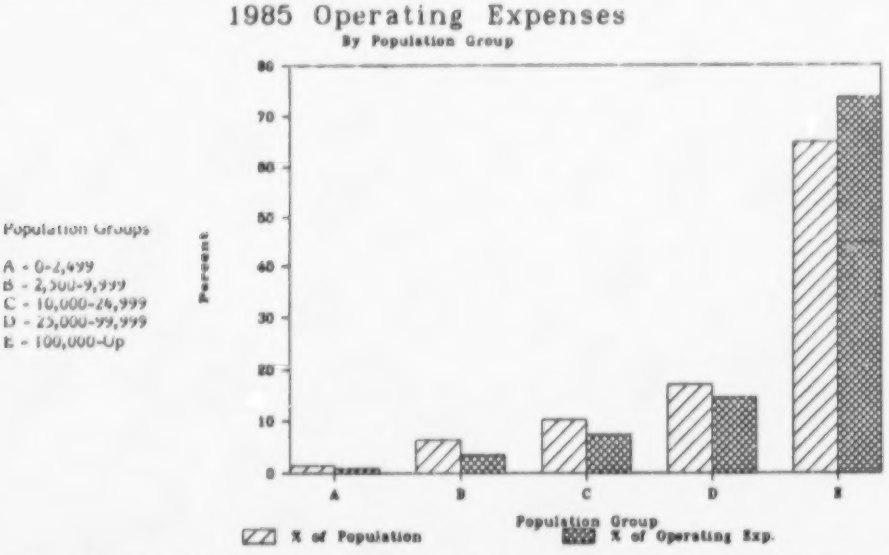
According to the Index of American Public Library Circulation, in 1985 the nation's public libraries spent 63% of their operating budgets on salaries, 15% on library materials and 22% on operating expenses.* Comparative figures for Utah are provided below.

Expenditure Categories as a Percentage of Operating Budget

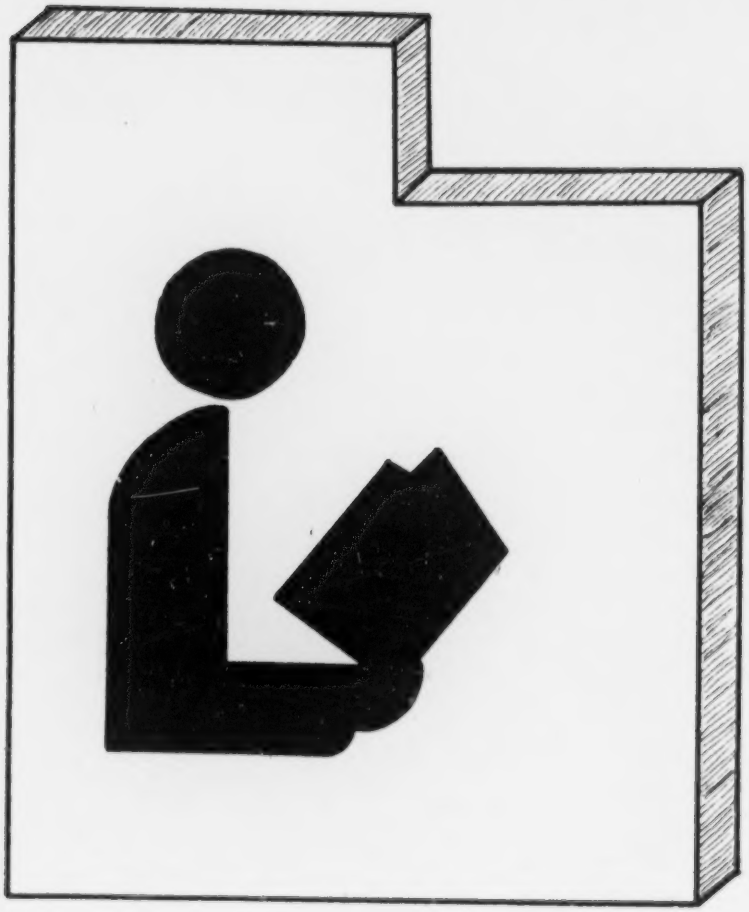
POPULATION CATEGORY	NUMBER OF LIBRARIES	PERSONNEL	COLLECTIONS	OPERATIONS
0 - 2,499	11	53%	22%	25%
2,500 - 9,999	18	66%	16%	18%
10,000 - 24,999	11	62%	19%	19%
25,000 - 99,999	6	66%	14%	20%
100,000 - Up	4	60%	14%	26%
Statewide Totals	50	60%	15%	25%

1985 Operating Expenses by Population Group

This chart shows what percent of the total operating expenses for the state's libraries was spent by each population group. For example, Group A (libraries serving communities with populations from 0-2,499) served 01.4% of the state's population with operating expenses equaling 0.9% of the state's total.



* The Index of American Public Library Circulation is produced by the Library Research Center at the Graduate School of Library and Information Science, University of Illinois at Urbana-Champaign. Statistics are quoted from American Libraries, July/August, 1986, page 554.



STATE LIBRARY

SERVICES

UTAH STATE LIBRARY BOARD*

Ronald L. Rencher, Board Chair
Intermountain Power Agency
5250 South 300 West, Suite 101
Murray, Utah 84107
Term: 7/1/83 - 6/30/89

Arthur T. Challis
532 South 580 West
Cedar City, Utah 84720
Term: 7/1/1979 - 6/30/1985

Danniel S. Dennis
293 North 100 East
Roosevelt, Utah 84066
Term: 7/1/85 - 6/30/91

James O. Douglas
1340 30th Street
Ogden, Utah 84403
Term: 7/1/81 - 6/30/87

Bruce Griffin
State Board of Education
250 East 500 South
Salt Lake City, Utah 84111

Nancy Hammond
165 Summit Drive
Smithfield, Utah 84335
Term: 7/1/85 - 6/30/91

Jay M. Haymond
Utah State Historical Society
300 Rio Grande
Salt Lake City, Utah 84101
Term: 7/1/83 - 6/30/89

Maurice P. Marchant
2877 North 220 East
Provo, Utah 84604
Term: 7/1/81 - 6/30/87

KEY STAFF

Russell L. Davis, Director
Amy Owen, Deputy Director
Max Collotzi, Fiscal Officer

Gerald A. Buttars
Special Services

Douglas P. Hindmarsh
Reference Services

Paul Buttars
Bookmobile Services

Douglas Abrams
Technical Services

STATE LIBRARY ADMINISTRATION

The primary mission of the Utah State Library, a Division in the Department of Community and Economic Development is to assist local communities in developing and supporting needed library services and to provide library and information services to state agencies. To this end, the State Library operates four major service programs: Blind and Physically Handicapped Services, Reference Services, Bookmobile Services, and Technical Services. Each of these programs is highlighted on the following pages.

The Administration Program of the State Library oversees and supports general agency operations, administers consulting and library development activities, and administers Federal funds received under the Library Services and Construction Act for public library services, institutional library services, public library construction and interlibrary cooperation.

FISCAL YEAR 1985 BUDGET OVERVIEW

1985 Income

State Appropriations:	$1,994,500
Collections (Local Government):	528,800
Federal Funds (LSCA):	798,900
Library of Congress (Contractual Services):	211,100
TOTAL INCOME:	$3,533,300

1985 Expenditures

Personnel:	$2,030,700
Travel	38,600
Current Expenses:	949,603
Books	206,997
Capital Outlay	157,700
Pass-through Funds	147,700
TOTAL EXPENDITURES	$3,531,300

1985 Program Budgets

Administration	$527,800
Special Services	551,000
Bookmobile Services	1,319,000
Reference Services	298,900
Technical Services	657,800
Pass-Through Funds	
Institutional Services (LSCA Title I)	29,100
Major Urban Resource Libraries (LSCA Title I)	20,000
Public Library Construction (LSCA Title II)	127,700
TOTAL EXPENDITURES	$3,531,300

BOOKMOBILE SERVICES PROGRAM

BOOKMOBILE SERVICES

Utah's counties contract with the Bookmobile Service Program to provide direct bookmobile library service to their residents. The program is financed under a formula which combines state, local and federal funding. Sixteen bookmobiles, generally operating on two week schedules, make stops (as designated by local authorities) in communities or gathering places in the counties shown below.

1985 Circulation Statistics

COUNTIES SERVED	Population Served*	County Contractual Cost	Circulation	CIRCULATION PER CAPITA
Beaver	5,103	6,086	13,782	2.70
Box Elder	36,873	48,687	180,020	4.88
Cache	36,010	21,770	73,762	2.05
Carbon	25,347	16,922	57,172	2.26
Daggett	841	3,110	4,086	4.86
Davis	69,215	28,273	89,189	1.29
Duchesne	15,544	15,551	60,608	3.90
Emery	13,424	14,306	43,990	3.28
Garfield	4,199	11,247	37,021	8.82
Iron	7,429	11,875	22,046	2.97
Juab	6,131	7,535	33,656	5.49
Kane	4,418	10,143	32,312	7.31
Millard	12,816	26,125	73,998	5.77
Morgan	5,214	6,375	18,825	3.61
Piute	1,448	5,217	20,370	14.07
Rich	2,535	7,903	22,185	8.75
San Juan	10,212	24,923	41,947	4.11
Sanpete	16,808	20,576	92,141	5.48
Sevier	16,041	10,984	23,043	1.44
Summit	10,665	18,972	52,449	4.92
Tooele	13,053	28,980	83,320	6.38
Uintah	14,840	10,093	20,192	1.36
Utah	61,201	42,410	148,435	2.43
Washington	14,901	16,964	57,523	3.86
Wayne	2,096	6,600	21,335	10.18
Weber	90,440	28,273	90,137	1.00
TOTALS	496,804	449,900	1,413,544	2.85

* Since not all areas of every county are provided with bookmobile services, the population figures shown may not be the same as the total county population.

TECHNICAL SERVICES PROGRAM

During 1985, the Technical Services Program continued to develop and consolidate an expanded range of services which are intended to address current needs within the Utah library community.

COOPERATIVE ACQUISITIONS SERVICE

The Cooperative Acquisitions Service provides complete technical services support to the state's smaller--often one-person--libraries. The service includes complete bibliographic verification of book orders, vendor relations, fund accounting, complete processing and cataloging, and the pass through of high-volume discounts.

BIBLIOGRAPHIC ACCESS

Utah State Publications Indexing and Name Authority

In the second year of an effort to improve the Utah State Documents Depository Program, the Bibliographic Access Unit provided access to publications of 146 Utah state agencies through its second annual publication of UTAH UNDER COVER. This year's 375 page volume represented a 40% increase over the 1983-84 issue. UTAH UNDER COVER serves libraries as a cataloging, reference and acquisitions tool. State agencies use it to locate and share information, and to avoid duplicate research. Most items listed were entered into the OCLC data base by the State Library and subsequently into RLIN by Lee Library at BYU. The Unit continues to work with the Library of Congress in the National Authority Cooperative project (NACO). The Unit's responsibility is to establish Utah state agency and personal names for inclusion in a nationwide data base which is accessible, both electronically and manually, to thousands of libraries.

Utah Union List of Serials

The Utah Union List of Serials provides online access to the serial holdings of eleven selected libraries (both public and academic). Over 9,000 periodical titles have Utah holdings added to the OCLC national database. Offline products (tape, hardcopy, and microfiche) have been obtained, and microfiche copies distributed to member libraries. The project is administered by the Utah State Library, as union agent, and an Advisory Council, composed of representatives from the eleven member libraries.

UTAH NETWORK OF COOPERATING LIBRARIES

The Utah Network of Cooperating Libraries (UNCL) provides organizational structure and financial incentives to suppport resource sharing among member libraries. At the conclusion of 1985, there was a total network membership of twenty-one libraries, ten of which were public libraries. Two incentive programs provided financial support to member libraries for resource sharing activity. The UNCL Local Library OCLC Support Program distributed approximately $52,000 to fourteen OCLC libraries in the network to assist them in meeting the direct OCLC costs associated with resource sharing. The UNCL Net-Lender Reimbursement Program reimbursed nine net-lending libraries in UNCL at six dollars per net-loan for a total of approximately $26,000 distributed in two reimbursement periods over the year.

REFERENCE SERVICES PROGRAM

INFORMATION SERVICES

During 1985, the Information Desk staff provided information and reference to Utah libraries, bookmobiles, and state agencies. Resources used included the general collection (35,222 items), a selected depository of U.S. Government documents (51,511 items), a full depository of Utah state government publications (22,773 items), and over 320 computer databases which access millions of journal articles and books, statistical and directory information. Nearly 12,977 state agency publications were received with 11,052 mailed to the 15 depository libraries. The program circulated a collection of 984 16mm films (1,219 reels), 1,128 filmstrips, and 45 videos for public library programming. Attendance at 4,209 showings increased from 153,734 to 260,831. The general collection of 16mm films and filmstrips placed on deposit by state government agencies was discontinued September 1, 1984, and materials were returned to the depositing agencies.

COOPERATIVE ACTIVITIES

Reference Services continued to participate in Library of Congress' reference referral program and contributed to the statewide interlibrary loan network through OCLC's Interlibrary Loan (ILL) subsystem. Staff coordinated a children's book evaluation center, children's book review groups, and summer reading programs which had 10,381 participants statewide. In September 1985, the Utah College Library Council Public Services Committee and the Reference Services Program initiated a six month pilot project using the ALA RASD "Information Request Referral." The form will facilitate referral of reference and subject requests between academic, school, public, and special libraries throughout Utah.

Circulation Statistics

SOURCE OF REQUEST	AV Public Collection	General Collection	State Documents	Federal Documents	Sample Collection
Bookmobiles	72	1,894	11	54	9
College/University	1	276	2	6	4
General Public	0	446	44	33	0
Public Libraries	3,701	4,308	21	191	2,709
Schools	0	519	4	49	216
State Agencies	340	1,597	20	78	211
TOTALS	4,114	9,040	102	411	3,149

Information Request Statistics

SOURCE OF REQUEST	TOTAL REQUESTS	Ref/Subject Requests	Computer Searches	Referred	Unfilled	SUBJECT FILL RATE
Bookmobiles	642	539	54	40	9	99%
College/University	67	62	4	1	0	100%
General Public	650	556	22	63	9	99%
Public Libraries	1,843	1,532	199	84	28	98%
Schools	234	207	317	11	1	99%
State Agencies	558	229	317	218	48	99%
TOTALS	3,994	3,125	603	218	48	99%

Interlibrary Loan Statistics

SOURCE OF REQUEST	TOTAL ILL REQUESTS	State Library Filled	Filled Else-where	Unfilled Couldn't Verify	Unfilled Against Code	Unfilled No Lender	ILL TITLE FILL RATE
Bookmobiles	1,562	784	417	69	11	281	77%
College/University	386	188	168	6	1	23	92%
General Public	564	383	93	10	0	78	84%
Public Libraries	4,988	1,687	2,800	249	34	218	90%
Schools	230	123	72	3	1	31	85%
State Agencies	992	875	94	7	0	16	98%
TOTALS	8,722	4,040	3,644	344	47	647	88%

CONSULTING ACTIVITIES

The Reference Services staff responded to 134 requests for consulting and in service training from public libraries, school library media centers, college libraries, agencies of state government, and libraries within state residential and correctional institutions, and participated in the continued planning and development for THE UPGRADE PROCESS program to improve local public library services.

BLIND AND PHYSICALLY HANDICAPPED SERVICES PROGRAM

LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED

The Library for the Blind and Physically Handicapped provides books, magazines, newspapers and other materials in special formats to handicapped citizens who cannot use regular books because of a physical handicap or other limitation. The special formats include: braille, recorded discs, cassettes and large print. Three daily newspapers and other timely materials are broadcast to handicapped patrons via a special closed-circuit radio program. Textbooks are provided in each format for blind students from elementary to college level.

The library's goals are to maintain current service levels, to keep current on all new developments in technology (such as computer braille, specialized recording, duplication and playback equipment) and to provide library service to more of our handicapped citizens. The library now serves 7,100 patrons out of an estimated 15,000 who could qualify for and benefit from this program.

Holdings by Format

FORMAT	TITLES	COPIES
Braille	6,434	6,881
Recorded Disc	6,614	20,517
Cassettes	13,054	43,278
Large Print	5,183	1,767
TOTALS	31,285	72,443

Materials Produced Locally

FORMAT	TITLES
Magnetic Tape	131
Braille	50
Large Print	79
TOTALS	260

Volunteer Services

SERVICE CATEGORY	NUMBER OF READERS	HOURS OF SERVICE
Readers	29	1,800
Radio Broadcasters	15	1,080
TOTALS	44	2,880

MULTISTATE SERVICES

Wyoming contracts with the program for total library services to the blind and physically handicapped citizens of Wyoming. Nine other western states contract with the library for braille service.

Circulation Statistics For Books

STATE/ CONTRACT	NUMBER OF PATRONS	CIRCULATION				
		Recorded Discs	Recorded Cassettes	Large Print	Braille	TOTAL
Utah	4,632	30,128	48,249	4,061	707	83,145
Alaska	28				473	473
Colorado	278				2,525	2,525
Idaho	74				342	342
LDS Church	411	308	964		2	1,274
Montana	46				256	256
Nebraska	139				1,354	1,354
New Mexico	114				955	955
Nevada	26				240	240
North Dakota	32				345	345
South Dakota	47				330	330
Wyoming	1,339	13,744	17,540	435	86	31,805
TOTALS	7,166	44,180	66,753	4,496	7,615	123,044

Circulation Statistics For Magazines

STATE/ CONTRACT	NUMBER OF PATRONS	CIRCULATION				
		Recorded Discs	Recorded Cassettes	Large Print	Braille	TOTAL
Utah & Wyo.	5,971	74,500			3,000	77,500
Alaska	28				500	500
Colorado	278				4,500	4,500
Idaho	74				800	800
LDS Church	411		2,540			2,540
Montana	46				300	300
Nebraska	139				100	100
New Mexico	114				2,000	2,000
Nevada	26				300	300
No & So Dak.	79				1,500	1,500
TOTALS	7,166	74,500	2,540		13,000	90,040

MULTISTATE CENTER WEST

Since April 1974, the Utah State Library has been designated by the Library of Congress as the Multistate Center for the Blind and Physically Handicapped, serving sixteen western states. The Center is the "western warehouse" for the Library of Congress, and supplies the member states with backup materials, such as books in all formats, equipment for using the books, and catalogs and other literature.

Multistate Center for the West Circulation

FORMAT	CIRCULATION
Braille	1,764
Recorded Cassettes	7,397
Recorded Discs	8,336
Magazines	216
TOTALS	17,713

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AN ANNUAL REPORT

Published by the

STATE LIBRARY DIVISION

Department of Community and Economic Development

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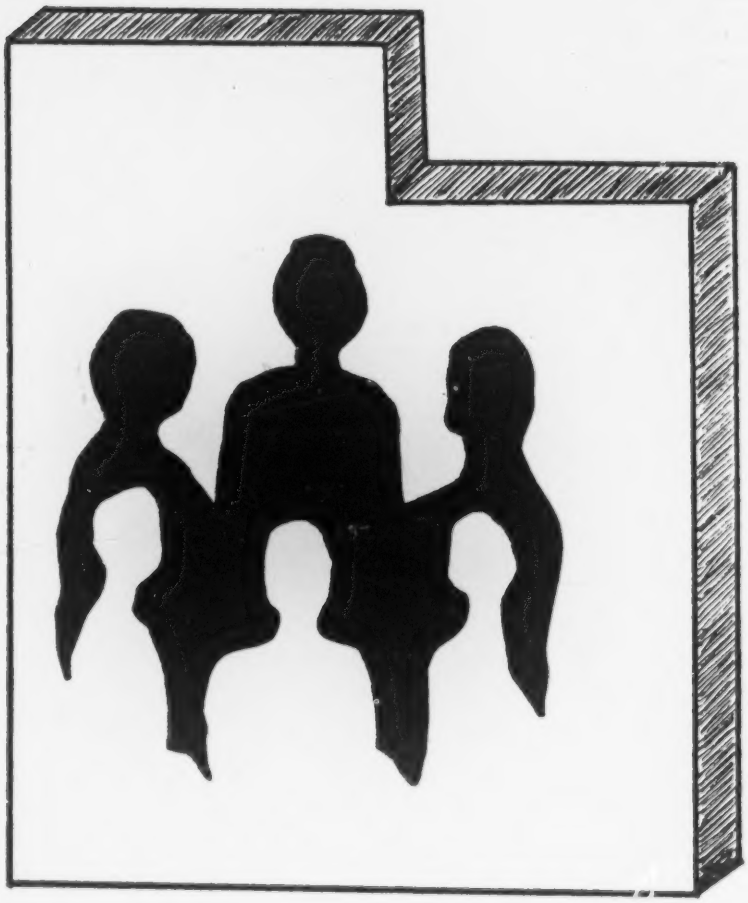
PREFACE

This year's annual report of Utah public library services continues the changes introduced in the 1984 annual report. Additional modifications have been made in the scope and the format of the publication to make the publication more useful to the library community and elected officials. Charts and, in some cases, comparative data from previous years have also been added.

In using and interpreting the information in this report, it is important to note the following limitations. First, Utah's cities and counties have differing fiscal years. Thus the data published here for cities reflects the July 1, 1985 to June 30, 1986 fiscal year. County data covers the calendar year, January 1 to December 31, 1986. Data reported for the Utah State Library covers the July 1, 1985 to June 30, 1986 fiscal year. Second, in most cases data is reported exactly as supplied by the responding library. Only obvious errors were corrected. Third, since FY 1985 the State Library has served as a pilot site in a project conducted by the ALA Office for Research to test the feasibility of standardizing the national collection of data about public library services. As a result, definitions of some data elements in this report vary slightly from those in the years previous to 1985. Definitions used for the 1986 information are available from the Utah State Library

This publication contains only a portion of the data collected by the State Library for the 1986 fiscal year. Many of the charts and tables in this report show summary data only. Using the full set of data elements reported to the State Library for 1986, comparative data and a variety of performance measures can be calculated to assist local librarians and elected officials in planning for improved library services. Those wishing additional information may contact Sandi Long at the State Library for assistance.



PUBLIC LIBRARY

SERVICES

INTRODUCTION

STATEWIDE LIBRARY PERFORMANCE INDICATORS

This annual report of public library services is part of THE UPGRADE PROCESS. This process is a tool for Utah's public librarians and library trustees to use as they work to improve the quality and effectiveness of public library service. The process has three major components:

- Public library standards;
- A flexible planning process for public library trustees and staff; and
- An evaluation component that includes the use of performance measures.

THE UPGRADE PROCESS is based on two major premises:

- That formal planning for improved library services is the responsibility of local librarians, board members, and elected officials; and
- That local planning can be more effective when it is supported by an appropriate statewide context.

This annual report contributes to creating that statewide context by reporting data useful for local library planning. This information is presented in two sections: core performance measures and general tables.

Core Performance Measures

Because of their potential application to library planning and because of their usefulness as general indicators of library service on a statewide basis, five measures have been designated as core performance measures:

- Circulation Per Capita
- Turnover Rate
- Holdings Per Capita
- Expenditures Per Capita
- Index of Local Financial Effort

Pages 4 to 9 provide summary data for these performance measures on a statewide basis. Breakouts are also provided by size of library. For each measure, the text gives a general description and identifies some of the factors affecting the measure.

General Tables

The general tables, pages 10 to 19, report basic library information on a library by library basis. Four tables are given: Basic Library Information, Library Resources, Library Services, and Library Finances. With each table, additional measures are reported in charts or graphs, and some of the general tables provide trend data for selected library activities.

Interpreting Measures

Although community and individual library circumstances vary, the core measures and general tables can assist Utah's public librarians and trustees as they evaluate library activities and plan improvements in library services. The State Library can provide more detailed information to libraries on request. Interested libraries can obtain their scores on the core performance measures as well as requesting the calculation of additional measures based on their current and past annual reports.

As libraries use these measures, a number of points should be kept in mind.

- Analyze the library's scores in terms of library mission, goals and objectives. Libraries, even in communities of similar size, have varying funding patterns and community expectations for service.

- Remember that performance measure scores are not absolutes. Performance measures are not necessarily precise. Most measures are calculated in percentages and express ratios. Do not be too concerned about "decimal points."

- Use performance measures in context. There are no "right" or "wrong" scores for performance measures. One performance measure alone cannot tell a complete story. Performance measure scores should be interpreted in context with each other and with the library's overall service program and budget.

- Exercise patience in working toward improving performance measure scores. Changing a library's score on a performance measure is usually not done overnight. Such a change usually requires work over an extended period of time. Suggestions for improving a library's score on selected performance measures can be found in THE UPGRADE PROCESS manual available from the State Library.

CORE PERFORMANCE MEASURES

CIRCULATION PER CAPITA

Circulation Per Capita relates the number of items a library circulates to the population of the community it serves. It can be thought of as representing the average number of items checked out in a year by a member of the community. Circulation Per Capita is calculated by dividing the library's total annual circulation by the community population.

Factors that Influence the Measure:

- Increase or decrease in the size of the community
- Increase or decrease in the annual circulation
- Library circulation or acquisitions policies, loan period, fines
- Special programs — prizes, reading programs, etc.
- Community awareness of the library
- Library hours of service
- Number of library users
- Age, condition and breadth of the library's collection
- Physical arrangement and convenience of the library

Interpretation and Use

Circulation Per Capita is one measure of the community's use of the library. A high score on this measure indicates heavy use of the library's circulating materials. A low score may indicate several things: For example, 1) the library's collection may not meet community needs or interests; 2) community residents may be unaware of the library's resources; or 3) the library may have an extensive collection of non-circulating materials.

Circulation Per Capita

POPULATION CATEGORY	NUMBER OF LIBRARIES	CIRCULATION PER CAPITA AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	10	10.0	8.1	34.1	3.7
2,500 – 9,999	18	6.5	6.5	10.8	2.3
10,000 – 24,999	11	8.4	8.4	13.0	4.4
25,000 – 99,999	6	8.4	9.0	10.9	4.6
100,000 – Up	4	6.7	6.2	9.2	5.4
Statewide Totals	49	7.2	6.8	34.1	2.3

TURNOVER RATE

Turnover Rate measures the activity of a library's collection, indicating the number of times each unit of library material would have circulated during the year if circulation had been spread evenly throughout the collection. It is calculated by dividing the library's total annual circulation by total library holdings.

Factors That Influence the Measure

- Increase or decrease in the annual circulation
- Circulation policies — loan period, fines
- Library acquisitions and collection development policies
- Special programs — prizes, reading programs, etc.
- Community awareness of the library
- Library hours of service
- Number of library users
- Age, condition and breadth of the library's collection
- Physical arrangement and convenience of the library

Interpretation and Use

This measure relates strongly to the goals each library has set for meeting the service needs of its community. A library which emphasizes the circulation of popular reading materials will have a higher Turnover Rate than a library which emphasizes subject breadth in its collection and has an extensive reference collection.

Turnover Rate

POPULATION CATEGORY	NUMBER OF LIBRARIES	TURNOVER RATE AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	9	1.7	1.4	2.9	0.8
2,500 – 9,999	18	1.8	1.7	3.7	0.8
10,000 – 24,999	11	3.0	3.1	4.8	1.6
25,000 – 99,999	6	4.0	4.3	5.3	1.8
100,000 – Up	4	3.0	3.1	3.4	2.4
Statewide Totals	48	3.0	2.5	5.3	0.8

HOLDINGS PER CAPITA

Holdings Per Capita relates the number of items a library owns to the population of the community it serves. It assesses collection size, not collection quality. To calculate Holdings Per Capita, divide the library's total holdings by the jurisdiction population.

Factors That Influence the Measure

- Size of the collection
- Increase or decrease in the size of the community.
- Size of the library materials budget
- Library collection and weeding policies
- How the library defines its holdings

Interpretation and Use

Holdings Per Capita is one measure of the match between the size of your library's collection and the community it serves. This measure must be interpreted in connection with other measures, since collection size alone is not necessarily an indicator of quality. For example, Turnover Rate and Circulation Per Capita can be helpful in interpreting this measure.

Holdings Per Capita

POPULATION CATEGORY	NUMBER OF LIBRARIES	HOLDINGS PER CAPITA AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	9	5.9	5.2	11.9	2.4
2,500 – 9,999	18	3.7	3.4	6.7	1.9
10,000 – 24,999	11	2.8	2.6	4.9	1.6
25,000 – 99,999	6	2.1	2.1	4.3	1.2
100,000 – Up	4	2.2	2.3	3.1	1.6
Statewide Totals	48	2.4	3.1	11.9	1.2

EXPENDITURES PER CAPITA

Expenditures Per Capita relates library expenditures to the population of the community served. It is obtained by dividing the library's total expenditures by the community population. Figures shown here are based on each library's operating budget (personnel, collections and operations). Capital outlay figures, which vary dramatically from year to year, are not included.

Factors That Influence the Measure

- Overall local economic conditions
- Changes in the tax base of local government
- Demands on local government for public services in general and library service specifically
- Community perception of the importance and value of library services
- Political climate
- The extent to which certain services (custodial, utility, administrative functions, etc.) are charged to the library's budget

Interpretation and Use

Expenditures Per Capita reflects the community's financial support in relation to its size. In general, communities with a lower tax base must make a proportionally greater effort to support adequate library services. Although Expenditures Per Capita must be interpreted in conjunction with other measures to document the library's performance, it can provide important information for use by elected officials and the general public as they review the library's budget.

Expenditures Per Capita

POPULATION CATEGORY	NUMBER OF LIBRARIES	EXPENDITURES PER CAPITA			
		AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	10	$7.27	$6.02	$16.56	$2.84
2,500 – 9,999	18	$7.30	$5.44	$42.14	$2.47
10,000 – 24,999	11	$9.32	$9.90	$21.25	$4.06
25,000 – 99,999	6	$11.61	$12.23	$16.04	$9.00
100,000 – Up	4	$14.53	$12.21	$25.14	$8.58
Statewide Totals	49	$12.94	$7.55	$42.14	$2.47

INDEX OF LOCAL FINANCIAL EFFORT

This measures the extent of local government financial support to the library. The financial capacity of Utah's local governments varies. Some cities or counties are wealthier than others.

To measure local financial effort, a common "index point" must be defined. The property tax levy for library services authorized by the Utah Code can be used for this purpose. Title 37 of the Code specifies that cities and counties may levy a tax not to exceed .00075 of assessed valuation as a separate property tax to support library services. Even though not all local governments finance their libraries from property taxes, and even though local governments may use other revenue sources to fund libraries in excess of the property tax limitation, this figure can be used as an index of local effort.

The index is derived by multiplying the city or county's major sources of revenue (assessed valuation plus local option sales tax) by .00075. This yields a hypothetical maximum figure which the city or county could appropriate to the library. This figure is then divided into the library's total operating expenditures. The result is multiplied by 100, yielding an index that reflects the effort made by local government to support library services.

Factors That Influence the Measure

- Overall local economic conditions
- Changing tax base
- Demands on local government for all public services in general and library service specifically
- Community perception of the importance and value of library service
- Political climate

Interpretation and Use

Knowing the extent to which a city or county government is providing all the financial support possible for its library is valuable information for public librarians and their boards. In submitting and defending their budgets, libraries must know that the amounts requested are realistic given the funding base of their community.

Local Financial Effort

POPULATION CATEGORY	LIBRARIES GROUPED BY EFFORT INDEX RANGES			
	14.0–34.0	35.0–48.0	49.0–79.0	80.0–142.0
0 – 2,499	Salina	Richmond Gunnison Manti Monroe	Lewiston Panguitch	Mount Pleasant Kanab Parowan
2,500 – 9,999	Beaver Co. Helper Grand Co. Hyrum Wasatch Co. Park City Richfield Morgan Co.	Tremonton Smithfield Roosevelt Santaquin Payson Fillmore	Nephi Lehi	Ephraim Delta
10,000 – 24,999	San Juan Co. Emery Co.	Pleasant Grove Kaysville	Cedar City Tooele Price	Brigham City Spanish Fork American Fork Springville
25,000 – 99,999	Uintah Co.		Washington Co. Murray Provo	Logan Orem
100,000 – Up			Davis Co. Weber Co.	Salt Lake City Salt Lake Co.
No. of Libraries Per Range	12	12	12	13

GENERAL TABLES

BASIC LIBRARY INFORMATION

Library Name	Population*	Tot. Hrs Open Ann.	FTE Staff	Registered Borrowers	Non-Resident Borrowers	No. of Branches
American Fork	15,056	3,085	5.25	10,166	805	
Beaver County	5,103	3,276	1.75	897	8	2
Brigham City	16,331	3,016	10.00	8,000	250	
Cedar City	19,762	3,328	4.15	8,937	273	
Davis County	126,280	8,274	34.00	67,039	4,362	2
Delta	3,025	1,768	2.00	1,901	150	
Emery County	13,424	10,351	12.80	7,382	104	7
Ephraim	3,030	1,900	1.13	742	75	
Fillmore	2,782	1,228	.60	899	293	
Garland	1,616	No Report				
Grand County	8,018	1,936	1.95	900	21	
Gunnison	1,325	624	.30	800	49	
Helper	2,846	960	.50	769	21	
Hyrum	4,866	1,056	1.10	1,816	490	
Kanab	2,459	3,264	.98	1,477	0	
Kaysville	11,763	1,664	2.30	N/A	N/A	
Lehi	8,111	2,392	2.26	4,055	0	
Lewiston	1,635	1,520	.88	1,136	0	
Logan	28,766	3,030	11.33	5,470	271	
Manti	2,368	1,260	2.00	900	0	
Monroe	1,874	459	.23	0	0	
Morgan County	5,214	1,943	1.28	3,992	5	
Mount Pleasant	2,387	1,426	.70	N/A	N/A	
Murray	26,929	7,216	15.00	22,050	6,666	1
Nephi	3,769	1,738	1.63	1,884	375	
Orem	60,884	3,070	24.00	34,306	1,640	
Panguitch	1,464	910	.44	N/A	N/A	
Park City	3,924	3,232	4.98	2,874	93	
Parowan	1,995	1,842	2.00	N/A	N/A	
Payson	9,589	1,686	3.03	N/A	N/A	
Pleasant Grove	12,963	2,132	2.10	N/A	N/A	
Price	10,178	1,254	6.00	3,750	140	
Provo	74,138	3,213	21.50	43,901	0	
Richfield	5,764	1,520	1.10	N/A	N/A	
Richmond	1,918	992	.50	334	0	
Roosevelt	5,005	1,600	1.60	2,952	75	
Salina	2,116	1,040	.50	N/A	N/A	
Salt Lake City	164,844	9,180	150.00	115,391	34,617	5
Salt Lake County	505,594	42,588	158.08	266,000	0	14
San Juan County	12,158	3,486	1.70	N/A	N/A	2
Santaquin	2,657	988	.50	861	85	
Smithfield	5,958	1,225	1.22	2,147	17	
Spanish Fork	11,058	2,248	4.50	N/A	N/A	
Springville	13,664	3,070	7.00	10,461	1,800	
Tooele	15,687	2,394	3.83	N/A	N/A	
Tremonton	4,128	1,535	1.10	714	64	
Uintah County	27,994	2,804	8.50	6,250	16	
Wasatch County	9,745	2,938	3.50	4,773	20	
Washington County	33,053	6,778	10.50	20,907	647	1
Weber County	158,623	9,990	64.00	54,903	379	2
TOTALS	1,473,840	178,429	596.30	721,736	53,811	36

*Population figures are taken from the July 1984 U.S. Bureau of the Census population estimates. The total population shown above does not match Utah's total population (1,651,591) because some individuals reside outside the jurisdiction of established public libraries.

FURTHER ANALYSIS OF BASIC LIBRARY INFORMATION

Hours Open Per Week

POPULATION CATEGORY	NUMBER OF LIBRARIES	HOURS OPEN PER WEEK AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	10	25.6	22.1	62.8	8.8
2,500 – 9,999	18	28.8	30.2	62.2	15.8
10,000 – 24,999	11	34.6	43.2	64.0	22.3
25,000 – 99,999	6	41.8	58.7	69.4	26.1
100,000 – Up	4	43.4	39.9	51.2	29.4
Statewide Totals	49	36.1	31.8	69.4	8.8

Staff Per 1000 Population

POPULATION CATEGORY	NUMBER OF LIBRARIES	STAFF/1000 POPULATION
0 – 2,499	10	0.44
2,500 – 9,999	18	0.33
10,000 – 24,999	11	0.39
25,000 – 99,999	6	0.36
100,000 – Up	4	0.43
Statewide Totals	49	0.41

Staff Per Library

POPULATION CATEGORY	NUMBER OF LIBRARIES	STAFF PER LIBRARY AVERAGE	MEDIAN	HIGH	LOW
0 – 2,499	10	0.85	0.60	2.00	0.23
2,500 – 9,999	18	1.74	1.44	4.98	0.50
10,000 – 24,999	11	5.42	4.50	12.80	1.70
25,000 – 99,999	6	15.14	13.17	24.00	8.50
100,000 – Up	4	101.52	107.00	158.08	34.00
Statewide Totals	49	12.17	2.00	158.08	0.23

LIBRARY RESOURCES

Library Name	Population	Periodical Titles	1985 Holdings	1986 Holdings	% Change 1985-1986
American Fork	15,056	120	37,607	40,326	7.2%
Beaver County	5,103	21	27,560	28,618	3.8%
Brigham City	16,331	138	49,042	65,424	33.4%
Cedar City	19,762	74	44,006	43,421	-1.3%
Davis County	126,280	394	184,221	198,347	7.7%
Delta	3,025	45	7,249	8,944	23.4%
Emery County	13,424	239	102,369	66,124	-35.4%
Ephraim	3,030	46	14,977	14,986	0.1%
Fillmore	2,782	52	12,422	13,671	10.1%
Garland	1,616	No Report			
Grand County	8,018	55	24,566	25,496	3.8%
Gunnison	1,325	1	9,058	9,870	9.0%
Helper	2,846	32	10,844	11,419	5.3%
Hyrum	4,866	9	9,827	10,950	11.4%
Kanab	2,459	86	7,523	8,608	14.4%
Kaysville	11,763	55	26,644	29,824	11.9%
Lehi	8,111	39	18,754	19,286	2.8%
Lewiston	1,635	18	6,800	12,863	89.2%
Logan	28,766	170	64,108	62,412	-2.6%
Manti	2,368	38	17,500	17,455	-0.3%
Monroe	1,874	60	10,477	8,780	-16.2%
Morgan County	5,214	45	33,700	34,911	3.6%
Mount Pleasant	2,387	34	7,159	8,106	13.2%
Murray	26,929	188	110,012	114,567	4.1%
Nephi	3,769	48	16,442	13,310	-19.0%
Orem	60,884	202	118,674	120,778	1.8%
Panguitch	1,464	1	3,402	3,500	2.9%
Park City	3,924	148	15,680	16,301	4.0%
Parowan	1,995	95	N/R	23,740	
Payson	9,589	46	16,140	18,021	11.7%
Pleasant Grove	12,963	17	18,231	20,265	11.2%
Price	10,178	69	27,833	24,537	-11.8%
Provo	74,138	246	125,070	125,144	0.1%
Richfield	5,764	30	18,636	19,280	3.5%
Richmond	1,918	11	N/R	9,985	
Roosevelt	5,005	52	10,749	12,000	11.6%
Salina	2,116	19	8,619	N/R	
Salt Lake City	164,844	1,184	510,181	514,751	0.9%
Salt Lake County	505,594	3,218	1,004,863	1,047,649	4.3%
San Juan County	12,158	55	25,597	24,523	-4.2%
Santaquin	2,657	20	5,450	5,666	4.0%
Smithfield	5,958	29	16,604	17,062	2.8%
Spanish Fork	11,058	53	29,794	28,470	-4.4%
Springville	13,664	131	36,510	39,962	9.5%
Tooele	15,687	64	53,872	48,897	-9.2%
Tremonton	4,128	43	22,573	24,026	6.4%
Uintah County	27,994	102	26,574	34,238	28.8%
Wasatch County	9,745	47	23,811	53,800	125.9%
Washington County	33,053	182	70,169	76,455	9.0%
Weber County	158,623	546	245,284	374,522	52.7%
TOTALS	1,473,840	8,617	3,287,183	3,551,290	8.0%

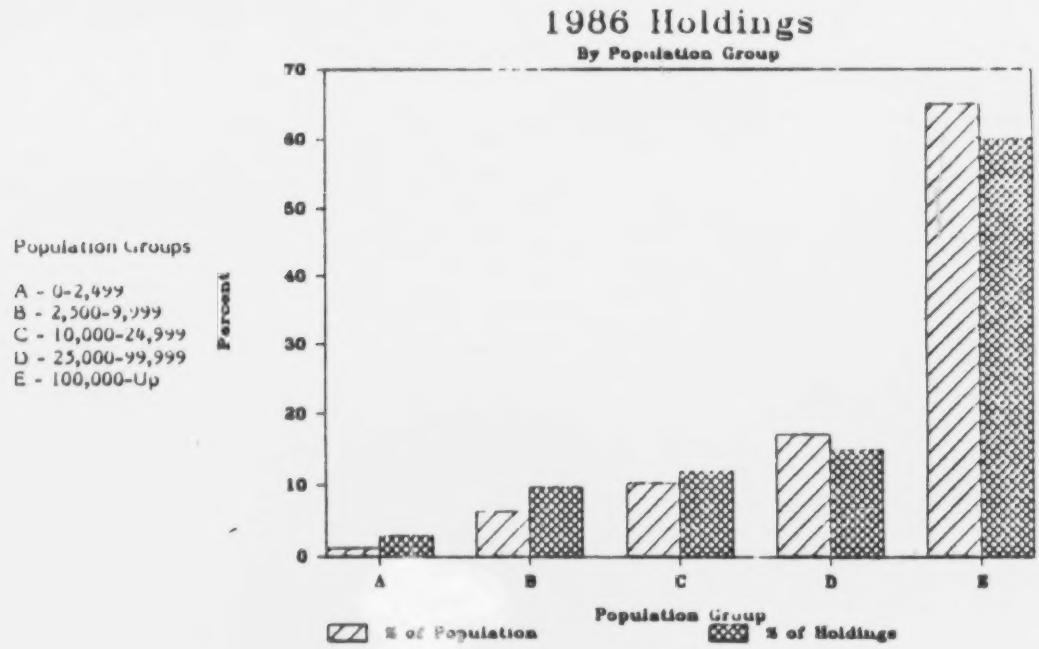
FURTHER ANALYSIS OF LIBRARY RESOURCES

Comparison of Items Held in 1985 and in 1986

POPULATION CATEGORY	NUMBER OF LIBRARIES	1985 HOLDINGS	1986 HOLDINGS	PERCENT CHANGE
0 – 2,499	7	61,919	69,182	11.7%
2,500 – 9,999	18	305,984	347,747	13.6%
10,000 – 24,999	11	451,505	431,773	-4.4%
25,000 – 99,999	6	514,607	533,594	3.7%
100,000 – Up	4	1,944,549	2,135,269	9.8%
Statewide Totals	46	3,278,564	3,517,565	7.3%

1986 Holdings By Population Group

This chart shows what percent of the state's total public library holdings is owned by each population group. For example, Group B (libraries serving communities with populations from 2,500–9,999) serves 6.3% of the state's population and owns 9.9% of the state's total public library holdings.



LIBRARY SERVICES

Library Name	Population	Loan Period (Days)	Interlibrary Loans: Items Loaned	Interlibrary Loans: Items Borrowed	1985 Circulation	1986 Circulation	Circulation Percent Change
American Fork	15,056	14	0	258	140,000	127,000	-9.3%
Beaver County	5,103	14	0	324	32,533	33,535	3.1%
Brigham City	16,331	21	2	205	102,898	106,635	3.6%
Cedar City	19,762	14	0	268	105,638	105,546	-0.1%
Davis County	126,280	28	594	746	636,665	676,320	6.2%
Delta	3,025	14	0	402	40,518	32,735	-19.2%
Emery County	13,424	14	50	1,015	161,615	167,664	3.7%
Ephraim	3,030	14	0	113	24,775	24,408	-1.5%
Fillmore	2,782	14	0	511	17,452	17,214	-1.4%
Garland	1,616	No Report					
Grand County	8,018	14	6	440	41,205	40,756	-1.1%
Gunnison	1,325	14		110	10,683	10,183	-4.7%
Helper	2,846	14	0	10	14,615	15,235	4.2%
Hyrum	4,866	14	1	2		32,950	
Kanab	2,459	14	0	141	18,841	21,718	15.3%
Kaysville	11,763	21	0	470	74,369	80,182	7.8%
Lehi	8,111	14	0	101	58,199	59,383	2.0%
Lewiston	1,635	14	0	29	17,482	18,287	4.6%
Logan	28,766	21	606	864	265,164	299,886	13.1%
Manti	2,368	14	0	47	20,000	20,000	0.0%
Monroe	1,874	14	0	84	4,391	6,749	53.7%
Morgan County	5,214	14	0	28	49,135	51,693	5.2%
Mount Pleasant	2,387	14	0	328	5,494	12,034	119.0%
Murray	26,929	28	4	93	183,204	205,047	11.9%
Nephi	3,769	14	0	23	29,893	30,177	1.0%
Orem	60,884	21	2	43	559,242	643,209	15.0%
Panguitch	1,464	14	0	8	7,306	6,825	-6.6%
Park City	3,924	14	204	537	32,965	35,203	6.8%
Parowan	1,995	14	0	30	60,025	68,021	13.3%
Payson	9,589	14	0	116	57,491	60,617	5.4%
Pleasant Grove	12,963	14	0	0	65,569	56,414	-14.0%
Price	10,178	14	0	211	64,700	116,752	80.5%
Provo	74,138	21	9	222	519,358	480,509	-7.5%
Richfield	5,764	14	0	55	35,302	33,864	-4.1%
Richmond	1,918	14	0	32	3,355	9,452	181.7%
Roosevelt	5,005	14	0	108	30,269	30,370	0.3%
Salina	2,116	14	0	140	20,807	20,976	0.8%
Salt Lake City	164,844	N/A	1,119	665	1,289,890	1,511,331	17.2%
Salt Lake County	505,594	30	3,547	1,438	3,193,246	3,363,858	5.3%
San Juan County	12,158	14	7	540	69,573	78,144	12.3%
Santaquin	2,657	14	2	129	2,561	6,056	136.5%
Smithfield	5,958	14	4	6	32,581	33,725	3.5%
Spanish Fork	11,058	14	12	36	89,653	95,820	6.9%
Springville	13,664	21	9	33	141,298	145,375	2.9%
Tooele	15,687	21	2	68	181,928	204,352	12.3%
Tremonton	4,128	14	0	0	32,277	29,345	-9.1%
Uintah County	27,994	14	0	608	91,509	130,030	42.1%
Wasatch County	9,745	14	12	33	48,927	42,918	-12.3%
Washington County	33,053	14	17	1,107	363,787	361,145	-0.7%
Weber County	158,623	21	147	696	919,052	890,637	-3.1%
TOTALS	1,473,840	—	6,356	13,473	9,967,440	10,650,285	6.9

FURTHER ANALYSIS OF LIBRARY SERVICES

CIRCULATION LOAD PER 1.0 FTE STAFF MEMBER

This measure indicates the relative yearly circulation workload of the staffs of the state's public libraries. It shows the number of items each library staff member would circulate in a year to the public if each staff member worked 40 hours per week.

It is influenced by such factors as the library's schedule (whether or not the library was closed for repair or remodeling during the year) and how many of the library's staff are directly involved in circulation activities. In general, larger libraries have more staff involved in non-circulation activities such as technical services (ordering and preparing library materials for use), programming, reference work, administration, public relations, etc.

Circulation Load Per 1.0 FTE Staff Member

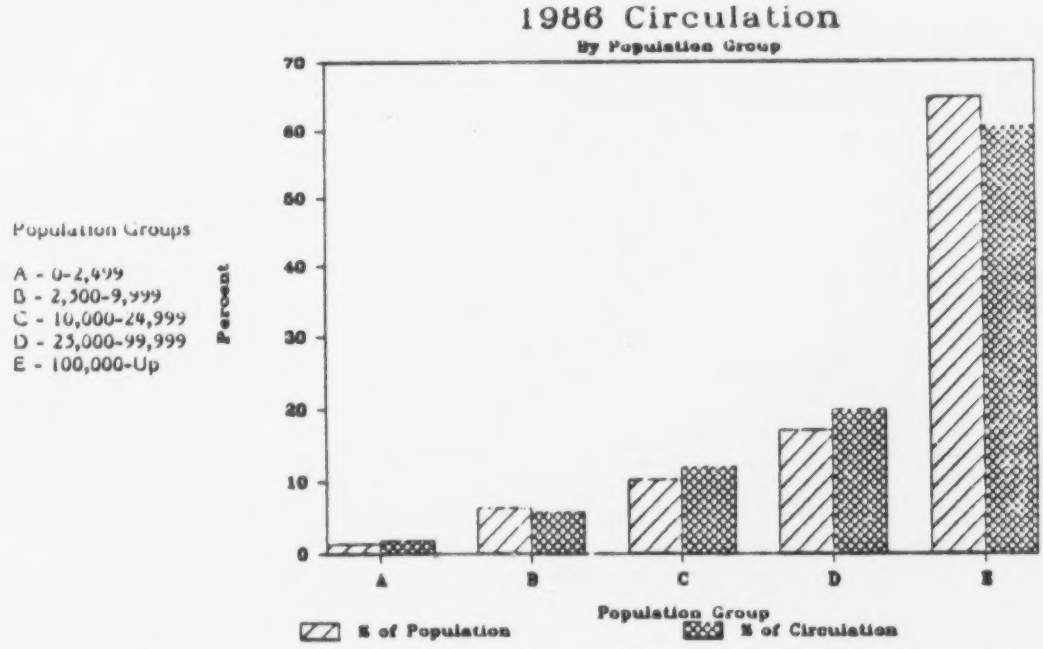
POPULATION CATEGORY	NUMBER OF LIBRARIES	CIRCULATION LOAD PER 1.0 FTE			
		AVERAGE	MEDIAN	HIGH	LOW
0 - 2,499	10	22,785	21,471	41,952	10,000
2,500 - 9,999	18	19,538	21,251	40,385	7,069
10,000 - 24,999	11	21,531	24,190	53,356	10,664
25,000 - 99,999	6	23,338	24,409	34,395	13,670
100,000 - Up	4	15,864	16,904	21,279	10,076
Statewide Totals	49	17,861	21,293	53,356	7,069

Comparison of Circulation in 1985 and in 1986

POPULATION CATEGORY	NUMBER OF LIBRARIES	1985 CIRCULATION	1986 CIRCULATION	PERCENT CHANGE
0 – 2,499	10	168,384	194,245	15.4%
2,500 – 9,999	17	580,698	577,234	–0.6%
10,000 – 24,999	11	1,197,241	1,283,884	7.2%
25,000 – 99,999	6	1,982,264	2,119,826	6.9%
100,000 – Up	4	6,038,853	6,442,146	6.7%
Statewide Totals	48	9,967,440	10,617,335	6.5%

1986 Circulation By Population Group

This chart shows what percent of the total circulation of materials for the state was handled by each population group. For example, Group D (libraries serving communities with population from 25,000–99,999) served 17.1% of the state's population and handled 20.0% of the circulation in 1986.



LIBRARY FINANCES

Library Name	Total Revenue	EXPENDITURES					
		Personnel	Collections	Operations	Subtotal	Capital Outlay	Total
American Fork	$164,450	$122,100	$27,500	$2,000	$151,600	$0	$151,600
Beaver County	32,531	17,860	3,269	7,742	28,871	82	28,953
Brigham City	208,621	108,646	21,770	33,273	163,689	34,247	197,936
Cedar City	107,041	56,672	15,665	17,384	89,721	680	90,401
Davis County	1,368,235	703,775	148,895	230,936	1,083,606	200,460	1,284,066
Delta	46,586	32,572	7,713	6,301	46,586	0	46,586
Emery County	285,285	113,764	82,017	89,504	285,285	0	285,285
Ephraim	25,167	15,902	4,520	2,449	22,871	675	23,546
Fillmore	20,493	9,430	3,781	1,282	14,493	236,000	250,493
Garland	No Report						
Grand County	69,290	34,624	12,009	22,657	69,290	0	69,290
Gunnison	6,234	3,206	2,200	828	6,234	0	6,234
Helper	7,359	4,657	2,552	0	7,209	0	7,209
Hyrum	21,100	11,762	163	82	12,007	21,750	33,757
Kanab	28,446	13,956	6,190	8,952	29,098	0	29,098
Kaysville	64,156	36,536	18,000	9,620	64,156	0	64,156
Lehi	47,100	32,700	8,500	5,200	46,400	700	47,100
Lewiston	15,302	10,752	4,050	500	15,302	500	15,802
Logan	330,072	209,236	76,564	44,272	330,072	0	330,072
Manti	28,594	8,559	0	0	8,559	0	8,559
Monroe	7,725	2,600	2,000	1,775	6,375	1,300	7,675
Morgan County	36,700	18,800	10,350	7,484	36,634	0	36,634
Mount Pleasant	20,303	11,461	3,730	4,633	19,824	0	19,824
Murray	463,402	259,709	81,655	90,645	432,009	0	432,009
Nephi	25,085	13,141	10,617	1,328	25,086	10,846	35,932
Orem	829,292	618,279	120,227	61,429	799,935	24,357	824,292
Panguitch	10,742	4,559	0	6,183	10,742	0	10,742
Park City	165,965	114,157	20,000	31,200	165,357	0	165,357
Parowan	11,250	17,357	7,344	8,344	33,045	0	33,045
Payson	50,455	28,147	9,350	3,910	41,407	8,500	49,907
Pleasant Grove	52,590	41,240	8,300	3,050	52,590	0	52,590
Price	114,000	66,800	26,757	20,700	114,257	750	115,007
Provo	667,440	365,080	64,699	237,661	667,440	0	667,440
Richfield	39,200	19,433	792	6,676	26,901	10,884	37,785
Richmond	7,852	4,853	5	1,851	6,709	903	7,612
Roosevelt	90,049	18,900	2,500	4,700	26,100	63,119	89,219
Salina	4,000	5,413	604	0	6,017	0	6,017
Salt Lake City	4,350,414	2,740,783	596,076	807,289	4,144,148	203,419	4,347,567
Salt Lake County	9,483,534	3,913,000	821,000	2,238,000	6,972,000	836,000	7,808,000
San Juan County	96,000	29,196	8,842	60,826	98,864	0	98,864
Santaquin	8,316	4,860	2,000	1,456	8,316	0	8,316
Smithfield	23,826	11,352	4,000	6,957	22,309	0	22,309
Spanish Fork	109,442	78,454	17,355	13,633	109,442	0	109,442
Springville	186,672	149,800	24,800	8,055	182,655	0	182,655
Tooele	104,594	66,423	15,049	23,122	104,594	0	104,594
Tremonton	20,782	12,937	3,693	2,371	19,001	0	19,001
Uintah County	276,976	142,089	43,985	78,621	264,695	12,281	276,976
Wasatch County	106,563	53,094	6,213	4,576	63,883	142,507	206,390
Washington County	429,401	209,385	55,500	165,516	429,401	0	429,401
Weber County	1,947,425	1,009,074	200,000	474,827	1,683,901	208,285	1,892,186
TOTALS:	$22,616,057	$11,576,085	$2,612,801	$4,859,800	$19,048,686	$2,018,245	$21,066,931

Comparison of 1985 and 1986 Library Finances

Library Name	1985 Operating Expenditures	1986 Operating Expenditures	Percent Change
American Fork	141,994	151,600	6.8%
Beaver County	28,560	28,871	1.1%
Brigham City	148,253	163,689	10.4%
Cedar City	87,261	89,721	2.8%
Davis County	1,010,327	1,083,606	7.3%
Delta	32,744	46,586	42.3%
Emery County	289,303	285,285	-1.4%
Ephraim	23,421	22,871	-2.3%
Fillmore	14,207	14,493	2.0%
Garland	No Report		
Grand County	58,274	69,290	18.9%
Gunnison	4,563	6,234	36.6%
Helper	6,504	7,209	10.8%
Hyrum	11,873	12,007	1.1%
Kanab	24,773	29,098	17.5%
Kaysville	51,483	64,156	24.6%
Lehi	42,100	46,400	10.2%
Lewiston	14,270	15,302	7.2%
Logan	296,867	330,072	11.2%
Manti	26,880	8,559	-68.2%
Monroe	4,829	6,375	32.0%
Morgan County	33,220	36,634	10.3%
Mount Pleasant	19,025	19,824	4.2%
Murray	387,525	432,009	11.5%
Nephi	22,629	25,086	10.9%
Orem	742,764	799,935	7.7%
Panguitch	9,886	10,742	8.7%
Park City	155,589	165,357	6.3%
Parowan	34,481	33,045	-4.2%
Payson	34,006	41,407	21.8%
Pleasant Grove	42,788	52,590	22.9%
Price	92,700	114,257	23.3%
Provo	646,673	667,440	3.2%
Richfield	28,232	26,901	-4.7%
Richmond	6,142	6,709	9.2%
Roosevelt	25,400	26,100	2.8%
Salina	13,381	6,017	-55.0%
Salt Lake City	3,433,870	4,144,148	20.7%
Salt Lake County	7,147,260	6,972,000	-2.5%
San Juan County	90,253	98,864	9.5%
Santaquin	5,070	8,316	64.0%
Smithfield	21,959	22,309	1.6%
Spanish Fork	100,302	109,442	9.1%
Springville	177,841	182,655	2.7%
Tooele	103,344	104,594	1.2%
Tremonton	19,545	19,001	-2.8%
Uintah County	232,628	264,695	13.8%
Wasatch County	67,293	63,883	-5.1%
Washington County	311,093	429,401	38.0%
Weber County	1,607,735	1,683,901	4.7%
TOTALS:	17,931,120	19,048,686	6.2%

FURTHER ANALYSIS OF LIBRARY FINANCES

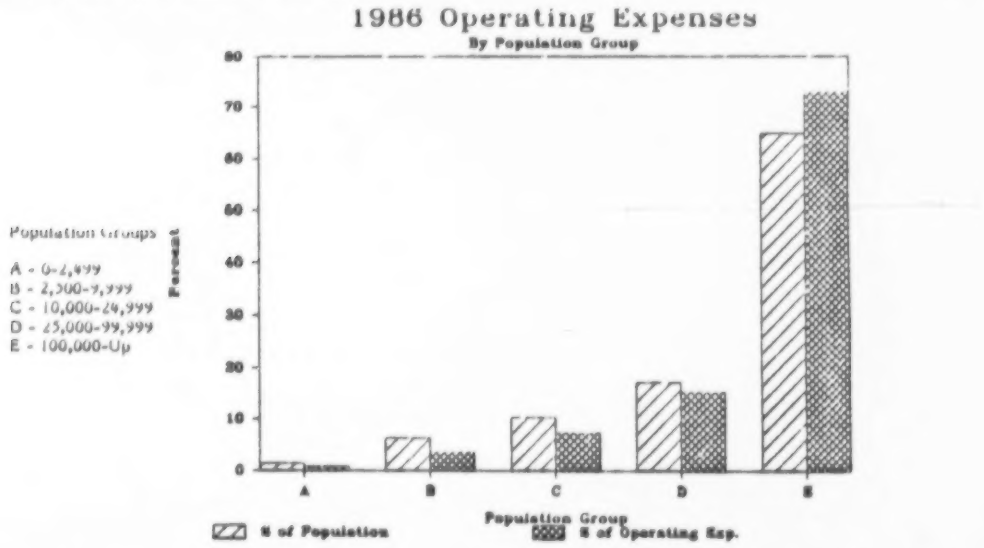
According to the Index of American Public Library Circulation, in 1985 the nation's public libraries spent 63% of their operating budgets on salaries, 15% on library materials and 22% on operating expenses.* 1986 figures for Utah are provided below.

Expenditure Categories as a Percentage of Operating Budget

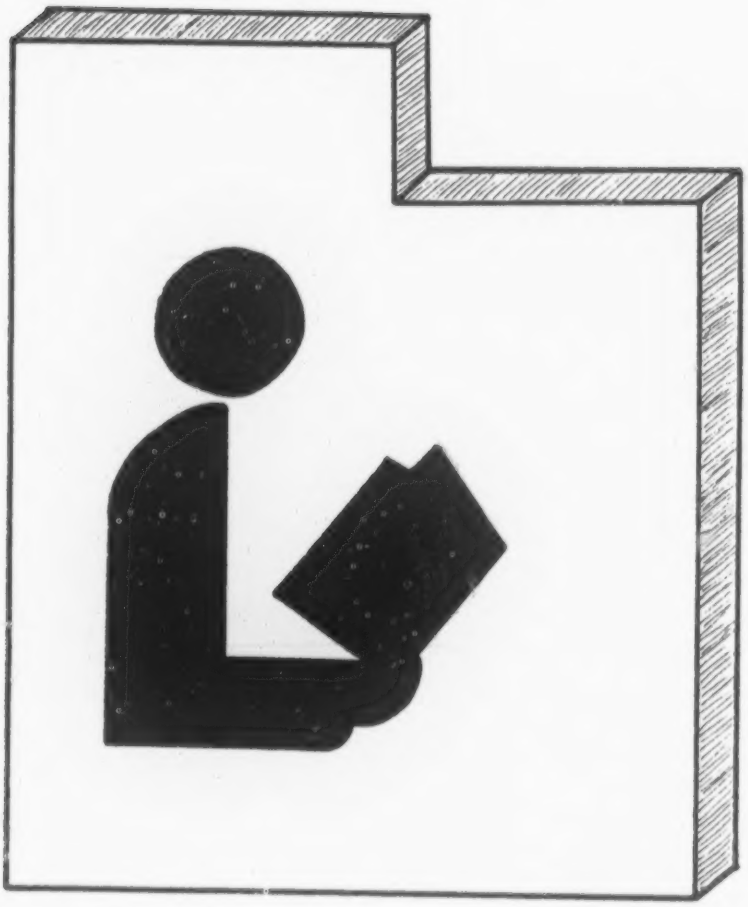
POPULATION CATEGORY	NUMBER OF LIBRARIES	PERSONNEL	COLLECTIONS	OPERATIONS
0 – 2,499	10	58%	19%	23%
2,500 – 9,999	18	67%	16%	17%
10,000 – 24,999	11	61%	19%	20%
25,000 – 99,999	6	62%	15%	23%
100,000 – Up	4	60%	13%	27%
Statewide Totals	49	61%	14%	25%

1986 Operating Expenses by Population Group

This chart shows what percent of the total operating expenses for the state's libraries was spent by each population group. For example, Group A (libraries serving communities with populations from 0–2,499) served 01.4% of the state's population with operating expenses equaling 0.7% of the state's total.



* The Index of American Public Library Circulation is produced by the Library Research Center at the Graduate School of Library and Information Science, University of Illinois at Urbana–Champaign. Statistics are quoted from American Libraries, July/August, 1986, page 554.



STATE LIBRARY

SERVICES

UTAH STATE LIBRARY BOARD*

Ronald L. Rencher, Board Chair
148 North Sandrun Road
Salt Lake City, Utah 84114

Arthur T. Challis
532 South 580 West
Cedar City, Utah 84720

Danniel S. Dennis
293 North 100 East
Roosevelt, Utah 84066

James O. Douglas
1340 30th Street
Ogden, Utah 84403

Bruce Griffin
State Board of Education
250 East 500 South
Salt Lake City, Utah 84111

Nancy Hammond
165 Summit Drive
Smithfield, Utah 84335

Jay M. Haymond
Utah State Historical Society
300 Rio Grande
Salt Lake City, Utah 84101

Maurice P. Marchant
2877 North 220 East
Provo, Utah 84604

KEY STAFF

Russell L. Davis, Director
Amy Owen, Deputy Director
Max Collotzi, Fiscal Officer

Gerald A. Buttars
Special Services

Douglas P. Hindmarsh
Reference Services

Paul Buttars
Bookmobile Services

Douglas Abrams
Technical Services

STATE LIBRARY ADMINISTRATION

The primary mission of the Utah State Library, a Division in the Department of Community and Economic Development is to assist local communities in developing and supporting needed library services and to provide library and information services to state agencies. To this end, the State Library operates four major service programs: Blind and Physically Handicapped Services, Reference Services, Bookmobile Services, and Technical Services. Each of these programs is highlighted on the following pages.

The Administration Program of the State Library oversees and supports general agency operations, administers consulting and library development activities, and administers Federal funds received under the Library Services and Construction Act for public library services, institutional library services, public library construction and interlibrary cooperation.

FISCAL YEAR 1986 BUDGET OVERVIEW

1986 Income

State Appropriations:	$2,008,200
Collections (Local Government):	536,100
Federal Funds (LSCA):	807,700
Library of Congress (Contractual Services):	247,600
TOTAL INCOME:	$3,599,600

1986 Expenditures

Personnel:	$2,210,800
Travel	45,100
Current Expenses:	928,100
Books	201,500
Capital Outlay	118,400
Pass-through Funds	95,700
TOTAL EXPENDITURES	$3,599,600

1986 Program Budgets

Administration	$599,300
Special Services	615,000
Bookmobile Services	1,356,100
Reference Services	312,300
Technical Services	591,000
Pass-Through Funds	
Institutional Services (LSCA Title I)	30,200
Major Urban Resource Libraries (LSCA Title I)	25,000
Public Library Construction (LSCA Title II)	28,400
Literacy	42,300
TOTAL EXPENDITURES	$3,599,600

BOOKMOBILE SERVICES PROGRAM

BOOKMOBILE SERVICES

Utah's counties contract with the Bookmobile Service Program to provide direct bookmobile library service to their residents. The program is financed under a formula which combines state, local and federal funding. Sixteen bookmobiles, generally operating on two week schedules, make stops (as designated by local authorities) in communities or gathering places in the counties shown below.

1986 Circulation Statistics

COUNTIES SERVED	Population Served*	County Contractual Cost	Circulation	CIRCULATION PER CAPITA
Beaver	5,103	6,303	13,575	2.66
Box Elder	36,873	50,425	166,151	4.51
Cache	36,010	29,245	79,120	2.20
Carbon	25,347	6,303	57,618	2.27
Daggett	841	3,115	3,678	4.37
Davis	69,215	29,245	100,173	1.45
Duchesne	15,544	15,777	58,827	3.78
Emery	13,424	14,869	40,492	3.02
Garfield	4,199	11,675	34,821	8.29
Iron	7,429	12,006	21,813	2.94
Juab	6,131	8,004	31,117	5.08
Kane	4,418	10,775	30,630	6.93
Millard	12,816	27,090	76,055	5.93
Morgan	5,214	6,434	18,993	3.64
Piute	1,448	5,264	18,636	12.87
Rich	2,535	9,466	23,699	9.35
San Juan	10,212	25,874	42,055	4.12
Sanpete	16,808	20,764	90,163	5.36
Sevier	16,041	11,105	24,542	1.53
Summit	10,665	19,717	53,105	4.98
Tooele	13,053	30,015	80,298	6.15
Uintah	14,840	10,728	29,741	2.00
Utah	61,201	42,410	150,953	2.47
Washington	14,901	17,547	54,102	3.63
Wayne	2,096	7,311	23,207	11.07
Weber	90,440	29,245	87,069	0.96
TOTALS	496,804	460,712	1,410,633	2.84

* Since not all areas of every county are provided with bookmobile services, the population figures shown may not be the same as the total county population.

TECHNICAL SERVICES PROGRAM

The Technical Services Program provides a broad range of services which are intended to address current needs within the Utah library community.

COOPERATIVE ACQUISITIONS SERVICE

The Cooperative Acquisitions Service provides complete technical services support to the state's smaller—often one-person—libraries. The service includes bibliographic verification of book orders, vendor relations, fund accounting, complete processing and cataloging, and the pass-through of high-volume discounts.

BIBLIOGRAPHIC ACCESS

Utah State Publications Indexing and Name Authority

As the 1986 fiscal year ended, the Bibliographic Access Unit began work on a three-year cumulation of UTAH UNDER COVER, which promised to be over 600 pages of bibliographic access to the publications of 192 state agencies. Because of its size, plans were made to issue most copies in a microfiche edition. UTAH UNDER COVER serves libraries as a cataloging, reference and acquisitions tool. State agencies use it to locate and share information, and to avoid duplicate research. The Unit is also a member of NACO, a National Authority Cooperative project, with the Library of Congress. The Unit's responsibility is to establish Utah state agency and personal names for inclusion in a nationwide data base which is accessible, both electronically and manually, to thousands of libraries.

Utah Union List of Serials

The Utah Union List of Serials provides online access to the serial holdings of eleven selected libraries (both public and academic). Over 12,000 periodical titles have Utah holdings added to the OCLC national database. Offline products (tape, hardcopy, and microfiche) have been obtained, and microfiche copies distributed to member libraries. The project is administered by the Utah State Library, as union agent, and an Advisory Council, composed of representatives from the eleven member libraries.

UTAH NETWORK OF COOPERATING LIBRARIES

The Utah Network of Cooperating Libraries (UNCL) provides organizational structure and financial incentives for resource sharing among member libraries. At the conclusion of 1986, there was a total network membership of twenty-one libraries, ten of which were public libraries. Two incentive programs provided financial support to member libraries for resource sharing activity. The UNCL Local Library OCLC Support Program distributed approximately $59,000 to fifteen OCLC libraries in the network to assist them in meeting the direct OCLC costs associated with resource sharing. The UNCL Net-Lender Reimbursement Program paid nine net-lending libraries in UNCL at six dollars per net-loan for a total of approximately $26,000.

REFERENCE SERVICES PROGRAM

INFORMATION SERVICES

During 1985–86, the Information Desk staff processed 4,470 information and reference requests for Utah libraries, bookmobiles, and state agencies. Resources used included the general collection (35,222 items), a selected depository of U.S. Government documents (49,486 items), a full depository of Utah state government publications (23,422 items), and over 320 computer databases which access millions of journal articles and books, statistical and directory information. Staff performed 2,295 online searches. The audiovisual program circulated a collection of 984 16mm films (1,219 reels), 1,128 filmstrips, and 169 videos for public library programming. Attendance at 3,680 showings decreased from 260,831 to 23,820.

COOPERATIVE ACTIVITIES

Reference Services continued to participate in Library of Congress' reference referral program and contributed to the statewide interlibrary loan network through OCLC's Interlibrary Loan (ILL) subsystem. Staff coordinated a children's book evaluation center, children's book review groups, and summer reading programs which had 11,012 participants statewide. In September 1985, the Utah College Library Council Public Services Committee and the Reference Services Program initiated a six month pilot project using the ALA RASD "Information Request Referral." The form will facilitate referral of reference and subject requests between academic, school, public, and special libraries throughout Utah.

During the year, Reference Services became the home for two Utah Endowment for the Humanities programs: Humanities Resource Center and "Let's Talk About It!" Staff also cooperated with the Kellogg Foundation in establishing the ICLIS Project at the State Library, Price City Library, Uintah County Library, and Utah State University.

"The Bookmobile / Info Connection," a list of titles on order for the Reference Services collection, was mailed quarterly to each bookmobile headquarters.

Circulation Statistics

SOURCE OF REQUEST	AV Public Collection	General Collection	State Documents	Federal Documents	Sample Collection
Bookmobiles	43	2,193	22	57	83
College/University	0	339	6	2	4
General Public	0	474	109	27	26
Public Libraries	2,153	5,538	58	168	3,294
Schools	0	569	1	24	108
State Agencies	228	1,682	78	71	267
TOTALS	2,424	10,795	274	349	3,782

Information Request Statistics

SOURCE OF REQUEST	TOTAL REQUESTS	Ref/Subject Requests	Computer Searches	Referred	Unfilled	SUBJECT FILL RATE
Bookmobiles	725	684	21	15	5	99%
College/University	40	33	5	2	0	100%
General Public	597	559	14	17	7	99%
Public Libraries	2,261	1,978	219	36	28	99%
Schools	304	248	52	4	0	100%
State Agencies	543	206	332	5	0	100%
TOTALS	4,470	3,708	643	79	40	99%

Interlibrary Loan Statistics

SOURCE OF REQUEST	TOTAL ILL REQUESTS	State Library Filled	Filled Else-where	Unfilled Couldn't Verify	Unfilled Against Code	Unfilled No Lender	ILL TITLE FILL RATE
Bookmobiles	1,698	882	421	57	2	336	76%
College/University	462	224	204	16	1	17	92%
General Public	532	399	68	12	1	52	87%
Public Libraries	5,794	1,952	3,264	273	8	297	90%
Schools	115	66	37	2	0	10	89%
State Agencies	1,022	817	162	1	0	42	95%
TOTALS	9,623	4,340	4,156	361	12	754	88%

CONSULTING ACTIVITIES

The Reference Services staff responded to 195 requests for consulting and in service training from public libraries, school library media centers, college libraries, agencies of state government, and libraries within state residential and correctional institutions, and participated in the continued planning and development for THE UPGRADE PROCESS program, state public library standards, and public library development to improve local public library services.

BLIND AND PHYSICALLY HANDICAPPED SERVICES PROGRAM

LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED

The Library for the Blind and Physically Handicapped provides books, magazines, newspapers and other materials in special formats to handicapped citizens who cannot use regular books because of a physical handicap or other limitation. The special formats include: braille, recorded discs, cassettes and large print. Three daily newspapers and other timely materials are broadcast to handicapped patrons via a special closed-circuit radio program. Textbooks are provided in each format for blind students from elementary to college level.

The library's goals are to maintain current service levels, to keep current on all new developments in technology (such as computer braille, specialized recording, duplication and playback equipment) and to provide library service to more of our handicapped citizens. The library now serves 7,500 patrons out of an estimated 15,000 who could qualify for and benefit from this program.

Holdings by Format

FORMAT	TITLES	COPIES
Braille	8,087	27,656
Recorded Disc	6,628	59,652
Cassettes	13,353	160,236
Large Print	7,723	12,990
TOTALS	35,791	260,534

Materials Produced Locally

FORMAT	TITLES
Magnetic Tape	131
Braille	50
Large Print	79
TOTALS	260

Volunteer Services

SERVICE CATEGORY	NUMBER OF READERS	HOURS OF SERVICE
Readers	50	3,250
Radio Broadcasters	15	1,176
TOTALS	65	4,426

MULTISTATE SERVICES

Wyoming contracts with the Utah State Library for total library services to the blind and physically handicapped citizens of their state. Nine other western states contract with the Library for braille service. The Church of Jesus Christ of Latter-day Saints also contracts with the library to circulate materials to their blind and physically handicapped members in the United States.

Circulation Statistics For Books

STATE/ CONTRACT	NUMBER OF PATRONS	CIRCULATION				
		Recorded Discs	Recorded Cassettes	Large Print	Braille	TOTAL
Utah	4,893	21,579	37,458	3,031	564	62,632
Alaska	28				401	401
Colorado	286				2,098	2,098
Idaho	76				271	271
LDS Church	439	291	658		2	951
Montana	45				170	170
Nebraska	142				1,188	1,188
New Mexico	118				759	759
Nevada	29				174	174
North Dakota	33				253	253
South Dakota	49				278	278
Wyoming	1,385	11,031	13,970	315	108	25,424
TOTALS	7,523	32,901	52,086	3,346	6,266	94,599

Circulation Statistics For Magazines

STATE/ CONTRACT	NUMBER OF PATRONS	CIRCULATION				
		Recorded Discs	Recorded Cassettes	Large Print	Braille	TOTAL
Utah & Wyo.	5,971	74,500			3,000	77,500
Alaska	28				500	500
Colorado	278				4,500	4,500
Idaho	74				800	800
LDS Church	411		2,540			2,540
Montana	46				300	300
Nebraska	139				100	100
New Mexico	114				2,000	2,000
Nevada	26				300	300
No & So Dak.	79				1,500	1,500
TOTALS	7,166	74,500	2,540		13,000	90,040

MULTISTATE CENTER WEST

Since April 1974, the Utah State Library has been designated by the Library of Congress as the Multistate Center for the Blind and Physically Handicapped, serving sixteen western states. The Center is the "western warehouse" for the Library of Congress, and supplies the sixteen western states with backup materials, such as books in all formats, equipment for using the books, and catalogs and other literature.

Multistate Center for the West Circulation

FORMAT	CIRCULATION
Braille	3,323
Recorded Cassettes	7,740
Recorded Discs	8,296
Magazines	376
TOTALS	19,735

UTAH LIBRARIES...

All You Need To Know